

Richfield Township Zoning Commission
June 11, 2020

To meet requirements of Ohio HB 197 to prevent the spread of COVID-19, the regular meeting was held remotely via the MS Teams meeting software and was opened at 6:31 p.m. on June 11, 2020 with the following in attendance:

Mark Totten
Harold Gaar
Patti Dorsett
Dwayne Gentner
Matt Diepenbrock
Chris Sivak (alternate)

Also in attendance were township administrator Mindy Remec and zoning inspector Laurie Pinney.

In discussion of possible zoning text amendments to the LI-O district regulations, Ms. Pinney provided an update on types of inquiries received for potential development and noted there have been no formal applications received. There was no further discussion or action taken on possible LI-O text amendments.

Mr. Totten then reviewed an email and discussions he had with Jed Hood, who is with the Ohio Ethics Commission and reviewed general discussion from March 12, April 24 and May 14 zoning commission meetings.

Dwayne Gentner had shared a power point document with members prior to the meeting that proposed a schedule of objectives for the remaining meetings in 2020. He reviewed the document and asked for input. Mr. Totten asked about the zoning inspector recommendations for routine updates to zoning regulations that had been on zoning commission agendas earlier in the year. Ms. Pinney responded that her understanding following the March 12 meeting was that members wanted to focus predominantly on LI-O issues, in particular the bufferwall, but there had been no text amendment discussion or proposal specific to the LI-O or bufferwall at either the April or May meetings.

The members then returned to the discussion held during the March, April and May zoning commission meetings regarding board of trustee discussions, meetings and actions. There was further discussion of a consent judgment entry approved by the trustees to resolve a court filing following a BZA decision on an LI-O property.

Members asked about the process to provide notice for trustee meetings and Ms. Remec stated the agenda is published on the Richfield Township website, posted on the screens inside the administration building (and on the front door since the office has been closed) and also emailed to a distribution list that anyone may request to be included on.

Some members indicated they would prefer to have an actual transcript of each zoning commission meeting instead of summary minutes. Ms. Pinney outlined her procedure for selecting meeting content

to include in minutes and indicated any member may propose amending draft minutes if they want content added or removed.

Mr. Totten stated he would like to have a zoning commission special meeting with the Summit County Prosecutor and would be contacting Ms. Remec to obtain a timeline and justification of the trustees' action on the consent judgment entry.

Mr. Totten will call Ray Hartsough, of the Summit County Prosecutors office to get his dates of availability and will email to set up the special meeting and would like the meeting to be in person. Ms. Remec and Ms. Pinney stated that would not be possible due to size limitations of available meeting rooms, state requirements for social distancing and no groups larger than ten and the trustee decision that all Richfield Township meetings through 2020 would be held remotely.

There was no discussion or action on any proposal for zoning text or map amendment. Aside from the brief discussion on 2020 zoning commission objectives and continued discussion of setting up a special meeting for training on open meeting and public record requirements, there was no other official zoning commission business.

A motion was made by Mr. Totten to approve the minutes of the May 14, 2020 meeting. The motion failed to obtain a second and the minutes were tabled until the next regular meeting.

A motion was made by Ms. Dorsett and seconded by Mr. Gentner to adjourn at 7:33 p.m. The motion received unanimous approval.

Chairperson _____ Secretary _____