

Richfield Township Board of Zoning Appeals  
January 15, 2018

The meeting was opened at 6:31 p.m. on January 15, 2018 with the following in attendance:

Jeff Smola  
Natalie Grubb  
Geoffrey Graham  
Robert Kapitan  
Christi Gable

Zoning Inspector, Amy Page

The floor was opened to nominations for 2018 Chairperson. Ms. Grubb nominated Mr. Smola as Chairperson. Having no other nominations, the floor was closed to nominations and Ms. Grubb made a motion to accept the nomination of Mr. Smola as Chairperson. The motion was seconded by Mr. Kapitan. The motion passed by majority approval, with an abstention by Mr. Smola.

The floor was opened to nominations for 2017 Vice Chairperson. Mr. Smola nominated Ms. Grubb as Vice Chairperson. Having no other nominations, the floor was closed to nominations and Mr. Smola made a motion to accept the nomination of Ms. Grubb as Vice Chairperson. The motion was seconded by Ms. Gable. The motion passed by majority approval, with an abstention by Ms. Grubb.

The Board turned to administrative matters and a motion was made by Mr. Smola and seconded by Ms. Gable to accept the minutes of December 18, 2017. The motion passed by majority approval, with an abstention by Mr. Graham.

A motion was made by Mr. Smola and seconded by Mr. Kapitan to keep the Board of Zoning Appeals meetings on the third Monday of the month and the application fee free meetings will be May and October.

Having no further business, a motion was made to adjourn by Mr. Smola at 6:37p.m. The motion was seconded by Ms. Grubb and received unanimous approval.

Chairperson \_\_\_\_\_ Secretary \_\_\_\_\_ Date \_\_\_\_\_