

Richfield Township Board of Zoning Appeals
December 18, 2017

Members present:

Bob Lucas

Jeff Smola

Natalie Grubb

Robert Kapitan

Christi Gable

Amy Page, Zoning Inspector

Mr. Lucas called the meeting to order at 6:30 p.m. Ms. Page welcomed new Board of Zoning Appeals member Robert Kapitan and thanked retiring Board of Zoning Appeals member Bob Lucas for his years of service.

Mr. Lucas opened the prior discussion on records retention. After a discussion Mr. Lucas made a motion to request the Richfield Township records retention committee preserve the digital recordings of the Board of Zoning Appeals meetings as a permanent record. The motion was seconded by Mr. Smola. The motion passed unanimously.

A motion was made by Mr. Lucas and seconded by Ms. Grubb to approve the minutes from the August 21, 2017 meeting. The motion passed unanimously.

A motion was made by Mr. Lucas and seconded by Ms. Grubb to adjourn the meeting at 6:47 p.m. The motion passed unanimously.

Chairperson _____

Secretary _____

Date _____