



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

**Regular Meeting
January 2, 2020**

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
Phil McLean, Chief, Richfield Fire Department
Mindy Remec, Township Administrator
Laurie Pinney, Zoning Inspector and Fiscal Officer
6 additional residents/attendees

Ms. Jankura opened the floor for nominations of chairperson for the Board of Trustees. Mr. Luther nominated Ms. Jankura for chairperson and Mr. Shupe seconded the nomination. Hearing no other nominations, the nominations for chairperson was closed.

MOTION by: Mr. Luther and seconded by Mr. Shupe to appoint Trustee Ms. Jankura as the 2020 Chairperson for the Board of Trustees.

FURTHER DISCUSSION: none

MOTION PASSED: Luther (yea), Jankura (abstain), Shupe (yea)

Ms. Jankura opened the floor for nominations of vice-chairperson for the Board of Trustees. Ms. Jankura nominated Mr. Shupe for vice-chairperson and Mr. Luther seconded the nomination. Hearing no other nominations, the nominations for vice-chairperson was closed.

MOTION by: Ms. Jankura and seconded by Mr. Luther to appoint Trustee Mr. Shupe as the 2020 Vice-Chairperson for the Board of Trustees.

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Approval of Minutes:

**December 5, 2019 Regular Meeting
December 16, 2019 Special Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the December 5, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the December 16, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Department Head Reports:

Police:

Police Chief Mike Swanson but provided a written report and gave calls for service numbers, personnel awards, and information on the officers who volunteered their time to participate in the annual Christmas with a Cop event. Mr. Shupe cautioned residents about phone scams asking for personal information.

Fire:

Chief Phil McLean provided a written report and informed trustees on calls for service. The Chief reported that more than 100 attended the annual fire station open house with Santa. He informed trustees about an equipment donation from University Hospital and that the assistant chief resigned shortly after appointment. Meetings will be scheduled with Bath Township about potential merging of departments. Ms. Jankura asked about the timeframe for merging with Bath Township and filling the assistant chief position in light of these discussions. Chief McLean said there is no timeframe yet and that they will be moving forward to fill the position as budgeted.

Chief McLean and Chief Swanson were excused to attend a Village Council meeting.

Zoning:

Ms. Pinney gave trustees information on permits issued in 2019 and dates of upcoming meetings.

Ms. Jankura said that trustees were happy to work with the Zoning Commission to collaborate on recommendations for text amendments and thinks it is important to focus on regulations in 420-2-F for Special Conditions for Warehouse Uses and section 420-2-G for Special Conditions for Distribution Center Uses. She asked for fellow trustees input, saying she thought these sections should be eliminated. Mr. Luther and Mr. Shupe concurred. Ms. Jankura asked Ms. Pinney to communicate trustees' desire to make these text amendments to the Zoning Commission.

Fiscal:

Ms. Pinney requested approval from the trustees for the 2020 appropriations. She also provided revisions to the 2020 purchase orders and blanket certificates and asked for approval after trustees discussion of Resolution 01-2020 under new business.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the 2020 Appropriations and Transfers.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Parks and Recreation:

Mr. Luther said he would like to start discussions on transferring Rising Valley Park property to the Richfield Joint Recreation District and asked Ms. Remec to get legal counsel to review the process. He announced the Snowbird Festival is Sunday, January 26, from 1 to 4 p.m.

Roads:

Mr. Luther had no report outside of the discussion of the proposed resurfacing work, which is on the agenda as Resolution 01-2020.

Administration: No Report

Old Business: None

New Business:

Mr. Luther spoke about the proposed resolution, which allows the township to be included in the county's regional bid with other communities and the county's projects. The estimate is for chip seal resurfacing on Oviatt Road and guardrail replacement on Oviatt, Harter, Newton and Briarwood roads.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution 01-2020 A Resolution to Participate in the 2020 Summit County Regional Pavement Maintenance Program to Complete the 2020 Richfield Township Road Program with an amount not to exceed \$115,000.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Jankura introduced discussion on Resolution 02-2020 A Resolution to Allow for the Use of Employee Dishonesty and Faithful Performance of Duty Policy and asked Ms. Remec for information. Ms. Remec said that the state had made changes in the Ohio Revised Code to allow for the use of an insurance policy instead of surety bonds. If trustees choose to approve the resolution then the surety bonds previously required for trustees, fiscal officer and zoning inspector positions can be replaced by insurance. Ms. Remec said Wichert Insurance reviewed the policy the township already has in place and the coverage amount exceeds the minimum required to replace the bonds.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution 02-2020 A Resolution to Allow for the Use of Employee Dishonesty and Faithful Performance of Duty Insurance Policy

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the 2020 purchase orders and blanket certificates as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Announcements:

Mr. Shupe said that residents should speak up and say something if they see anything suspicious. He also said he received information on the Joint Economic Development Districts (JEDD) in Boston Township and reported that they receive considerable income. Development of Richfield Township's JEDD could be important to Richfield Township to offset future levies.

Citizens Forum:

Resident Mr. Prusak asked when police and fire contracts will be in negotiation. Mr. Shupe said that negotiations will be this year. He also said that Richfield Township will be included in the discussions with Bath Township and the Village of Richfield merging fire departments. He said that forming a fire district would allow Richfield Township to have a voice in the running of the department. Ms. Jankura suggested a shorter fire contract term in light of these discussions.

Agenda Requests and Items for Follow-Up:

The Regular Meeting in February has been rescheduled to Tuesday, February 4, 2020.

Township Corner Article:

Ms. Jankura will write the article for February.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:15 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustee

Secretary