



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

**Regular Meeting
February 4, 2020**

The Board of Trustees met for a Rescheduled Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Also in Attendance:

Paul Fister, Assistant Chief, Village of Richfield Police Department
Mindy Remec, Township Administrator
Laurie Pinney, Zoning Inspector and Fiscal Officer
5 additional residents/attendees

Approval of Minutes:

**January 2, 2020 Regular Meeting
January 17, 2019 Special Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the January 2, 2020 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

MOTION by: Mr. Luther and seconded by Mr. Shupe to approve the January 17, 2020 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (abstain), Shupe (yea)

Department Head Reports:

Police:

Assistant Police Chief Paul Fister provided a written report and gave numbers on calls. The department is working through the process of updating Policy and Procedures manuals and has contracted with a service to keep them updated.

Fire:

Chief Phil McLean was unable to attend and submitted a written report.

Zoning:

Ms. Pinney submitted a written report and also provided the process for a text amendment recommended by the Zoning Commission for regulations in the Light Industrial-Office (LI-O) district. Ms. Pinney also gave a summary of the Board of Zoning Appeals meeting held on January 20, 2020, for case 642-20, which is a request for variances on the same regulations in the text

amendment recommended by the Zoning Commission. The variance is to request construction of distribution center and/or warehouse uses that will exceed maximum requirements of warehouse floor area and not meet minimum requirements for office/light industrial floor area and/or not meet minimum requirements for office space floor area on a property located in the LI-O.

Ms. Jankura said she is encouraged the Zoning Commission has started the process for zoning text amendments for regulations in 420-2-F for Special Conditions for Warehouse Uses and section 420-2-G for Special Conditions for Distribution Center Uses. She said both the Board of Trustees and the Zoning Commission have sent letter to the Board of Zoning Appeals in support of the variance being requested.

Fiscal: No Report

Parks and Recreation:

Mr. Luther said the Snowbird Festival on January 26 went well. Ms. Jankura thanked the Village of Richfield, Richfield Joint Recreation District and everyone who helped with the event.

Roads:

Mr. Luther reported it has been a light winter and the township is ahead on salt usage.

Administration:

Ms. Remec reported that more than 330 attended the Snowbird Festival, which was a free community appreciation event.

The township received the annual mileage certification, which has not changed from last year. This is used for the State Motor Vehicle Fuel Taxes that are returned to the township. She requested trustee acceptance and approval.

MOTION by: Mr. Luther and seconded by Ms. Jankura approve the 2019 annual highway system mileage certification of 15.705 township road miles as presented.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Ms. Remec requested a motion to approve payment of an invoice from Cleveland Water for the charged based on the number of hydrants in the township.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve payment of \$3,573.44 to the City of Cleveland Division of Water from the general fund for the annual hydrant charge.

FURTHER DISCUSSION: none

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Old Business: None

New Business:

Ms. Jankura introduced the proposed resolution to accept grant funds from NOPEC for energy related projects.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution 03-2020 A Resolution Authorizing All Actions Necessary to Accept Northeast Ohio Public Energy Council 2020 Energized Community Grant

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Announcements: None

Citizens Forum:

Resident Mr. Vocaire asked Ms. Remec about installation of a street light at the intersection of Dewey and Columbia roads. Ms. Remec said that the light could be installed at the request of the township at the

township's expense. Ms. Jankura asked Ms. Remec to research the process and potential cost and asked Assistant Chief Fister to research accident reports for the intersection.

Agenda Requests and Items for Follow-Up: None

Township Corner Article:

Mr. Luther will write the article for March.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 6:59 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustee

Secretary