



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting February 4, 2021

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:32 p.m. and was held remotely via Microsoft Teams software to prevent the spread of COVID-19.

Roll Call:

Jeff Shupe, Trustee Chairperson
Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
Phil McLean, Chief, Richfield Fire Department
Ray Hartsough, Assistant Summit County Prosecuting Attorney
Laurie Pinney, Zoning Inspector and Fiscal Officer
Mindy Remec, Township Administrator
7 additional residents/attendees

Approval of Minutes:

January 7, 2021 Regular Meeting
January 11, 2021 Special Meeting
January 20, 2021 Special Meeting

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the January 7, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Jankura (yea), Luther (yea)

MOTION by: Mr. Shupe and seconded by Ms. Jankura to approve the January 11, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Jankura (yea), Luther (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the January 20, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Jankura (abstain), Luther (yea)

Department Head Reports:

Police:

Police Chief Swanson provided a written report and gave numbers on calls for service. He updated trustees on the purchase of new police vehicles, the 2021 Safety Town Program, fraud during the tax season and with unemployment claims, the annual jail inspection, and ongoing training. Ms. Jankura asked for additional information on unemployment fraud claims. Chief Swanson advised residents to monitor their credit report.

Fire:

Chief Phil McLean reported the calls for service in the village and township and updates on staff COVID-19 vaccinations. Chief provided an update on equipment purchases and inspections. Chief McLean read a statement announcing his retirement after a long tenure with the Richfield Fire Department. Trustees congratulated Chief McLean and thanked him for his dedicated service and leadership. Chief Swanson and Village Councilmember Ms. Beshara also thanked him and commended him for his service.

Zoning:

Ms. Pinney submitted a written report and advised trustees and attendees on upcoming meetings. She spoke about difficulties recent mail delays are presenting and efforts to get notices out as soon as possible.

Fiscal:

Ms. Pinney reported on fund changes due to new property valuations.

Parks and Recreation: No Report**Roads:**

Mr. Luther reported on equipment breakdowns and repairs. He reported that more extensive repairs are needed in Kings Forest so the project will be broken up into two years. Through the county bid, repairs will be made this year and a major resurfacing will be completed next year. Mr. Luther said that the service department needs to purchase a new cutting edge for a plow blade. Ms. Remec provided information and requested a motion to approve the purchase.

MOTION by: Mr. Luther and seconded by Ms. Jankura to approve payment to Gledhill in an amount not to exceed \$2,500 from a Roads fund for a plow cutting edge.

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Administration:

Ms. Remec reported the township received the annual mileage certification, which has not changed from last year. This is used for the State Motor Vehicle Fuel Taxes that are returned to the township. She requested trustee acceptance and approval.

MOTION by: Mr. Luther and seconded by Ms. Jankura approve the 2020 annual highway system mileage certification of 15.705 township road miles as presented.

MOTION PASSED: Luther (yea), Shupe, (yea), Jankura (yea)

Ms. Remec reported discussion with Service Department Foreman Mr. Schall and Mr. Luther on the Summit County service department mutual aid agreement. She said that a mutual aid agreement already exists with Richfield Village and that working with neighboring communities was preferred. Trustees concurred to not join the county agreement.

Old Business: None

New Business:

Mr. Shupe asked Ms. Remec to introduce Resolution 06-2021, which is a resolution to amend the previous fire levy resolutions. The previous resolutions were legally correct, but the Board of Elections asked for the language be clarified to state the amount of the increase being requested.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve Resolution 06-2021 to Amend Resolution 04-2021 Fire Levy Resolution of Necessity and 05-2021 Fire Levy Resolution to Proceed

FURTHER DISCUSSION: Mr. Shupe asked if this would place the levy on May ballot. Mr. Hartsough said that it would and outlined the process.

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Announcements: None

Township Corner Article:

Mr. Luther will write the article for March.

Executive Session

MOTION by: Mr. Shupe and seconded by Ms. Jankura to enter executive session for discussion of certain personnel matters to consider the appointment, employment, dismissal, discipline, or compensation of a public employee or official per ORC 121.22(g)(1) at 7:20 p.m.

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Mr. Hartsough, Ms. Pinney and Ms. Remec accompanied trustees into executive session.

Trustees exited executive session at 8:41 p.m. and Mr. Luther left the meeting at that time. Mr. Shupe and Ms. Jankura reconvened after a short recess at 8:52 p.m. with a quorum of the board.

Mr. Shupe announced that no action is being taken and trustees are making no changes or appointments to township boards at this time.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Shupe to adjourn the meeting at 8:53 p.m.

MOTION PASSED: Shupe (yea), Jankura (yea)

Trustee

Secretary