



3038 Boston Mills Road, Brecksville, Ohio 44141

## **RICHFIELD TOWNSHIP BOARD OF TRUSTEES**

**February 9, 2017**

### **Executive Session**

The Board of Trustees met for a Regular Meeting, which was called to order at 6:05 p.m. on February 9, 2017.

#### **Roll Call:**

Janet Jankura, Trustee  
Jeff Shupe, Trustee  
Robert Luther, Trustee

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment, or compensation of a public employee or official per ORC 121.22(g) at 6:06 p.m.

**FURTHER DISCUSSION: None**

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

Trustees exited executive session at 6:30 p.m.

### **Work Session**

Trustees met with the Richfield Township Zoning Commission members Patti Dorsett, John Paulett, Jerry Ruediger and Chris Sivak for the discussion of goals and priorities for zoning amendments.

#### **Also in Attendance:**

Amy Page, Zoning Inspector  
Laurie Pinney, zoning staff  
Seven residents were in attendance for portions of the meeting

Ms. Jankura noted that the trustees had requested the commission to address landscaping regulations in 2016 and there have been proposals made to address storm water regulations. She additionally noted that a Board of Zoning Appeals member made suggestions for amending the home business regulations.

Ms. Jankura also noted that Mr. Luther had inquired about possible adoption of a property maintenance code and a recently adopted code from another Summit County township had been shared with the trustees and commission members. Mr. Luther noted that adoption of property maintenance regulations would involve appointing an additional board and more staff time and did not feel the township has the resources at this time. Ms. Jankura concurred.

Mr. Paulett turned the discussion back to the mailed packet received regarding storm water regulations. Mr. Ruediger noted that most Summit County townships have adopted the county riparian regulations. Mr. Shupe noted that the specific property of concern has been addressed and a letter sent by the Summit County Prosecutors office stated the property was in compliance with county regulations. All three trustees stated they were not interested in adopting regulations to address a specific property issue. Mr. Luther suggested the commission send a letter to the county requesting a follow up and Ms. Jankura stated she believes the county has already followed up on the matter.

Resident Rich Fleming noted that he has also had problems from storm water runoff, including sedimentation and flooding and believes it is coming from the nearby Light Industrial-Office (LI-O) property following clearing of the land in preparation for development.

Resident Ed Pepera asked if any changes to the LI-O regulations had been proposed and Ms. Jankura stated there were no new regulations under consideration. Mr. Pepera followed by inquiring about the composition of the township zoning boards and noted he has requested appointment to the zoning commission, which currently has one full-member and two alternate-member positions open.

Ms. Dorsett summarized the joint meeting discussion by stating it sounds like the trustees would support modifying regulations for home based businesses; do not want to pursue property maintenance regulations; and would like to continue the investigation into storm water regulations. Ms. Remec noted that the Summit County Prosecutors Office had recommended against adopting the county riparian ordinance.

Ms. Page shared information with the commission about a recent Ohio Supreme Court ruling regarding the ability to regulate signage and the commission agreed that current township regulations should be reviewed for compliance with the ruling.

Trustees ended the work session at 6:56 p.m.

### **Regular Meeting**

The Board of Trustees opened the Regular Meeting, which was called to order at 7:00 p.m.

#### **Roll Call:**

Janet Jankura, Trustee  
Jeff Shupe, Trustee  
Robert Luther, Trustee

#### **Also in Attendance:**

Keith Morgan, Chief, Village of Richfield Police Department  
Phil McLean, Chief, Village of Richfield Fire Department  
Pat Healey, Richfield Village Council Member  
Mindy Remec, Township Administrator  
11 additional residents/attendees

#### **Approval of Minutes:**

**January 5, 2017 Regular Meeting**  
**January 11, 2017 Special Meeting**  
**January 25, 2017 Special Meeting**  
**January 30, 2017 Special Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the January 5, 2017 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the January 11, 2017 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the January 25, 2017 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the January 30, 2017 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

### **Department Head Reports:**

#### **Police:**

Chief Morgan reported on personnel changes and ongoing training.

#### **Fire:**

Trustee Jankura congratulated Chief McClean on his promotion. Chief McLean reported on personnel changes, performance reviews, ongoing training and organizational meetings.

Trustee Luther thanked the Chief for their quick response to a recent small truck fire at the township service garage.

#### **Zoning:**

Trustee Jankura welcomed Amy Page, the township's new zoning inspector. She also gave an update on an erosion issue in the Glencairn Forest subdivision that the trustees have been following. The matter has been referred to the Ohio Attorney General's office by the Ohio EPA. Trustees concurred on sending a letter asking for an update on the unresolved issue.

#### **Fiscal:**

No Report

#### **Roads, Parks and Recreation:**

Mr. Luther reported that the township is in good shape with road salt for the season.

#### **Administration:**

Ms. Remec reported that the township has received the annual mileage certification and requested a motion for its acceptance. The mileage figure is used for the State Motor Vehicle Fuel Taxes that are returned to the township.

**MOTION by:** Mr. Luther and seconded by Ms. Jankura to accept and approve the Summit County Annual Mileage Certification.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

The township received a letter of thanks from Senior Center Director Jan Weber, who wanted to personally thank trustees for contributing financially to the Richfield Senior Center.

Village Recreation Director Ruth Jocek inquired if trustees would consider contributing to the annual Arbor Day Tree give-away. The township currently shares the cost of the paper shredding and electronics recycling also offered to residents on that day.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve contributing \$1,000 towards the Arbor Day Tree Give Away from the General Fund.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

Mr. Luther wanted to make sure the *Richfield Times* article for the township was covered each month and asked this to be added to the agenda for the monthly regular meeting.

**New Business:**

Ms. Jankura welcomed Ms. Pat Healey, Richfield Village Council member and chairperson of the Village's 50<sup>th</sup> Anniversary Jubilee Committee. Ms. Jankura introduced and read Resolution 03-2017 in congratulations to the Village on this event. Ms. Healey thanked trustees on behalf of the Village and Jubilee Committee.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve Resolution 03-2017 A Proclamation to Acknowledge the Year 2017 as the 50<sup>th</sup> Anniversary of the Establishment of the Village of Richfield.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

Ms. Jankura introduced a proposed agreement between Richfield Township and Laurie and Jerome Pinney, property owners of 2678 Southern Rd. This agreement is in result of the public hearing held on January 25, 2017 regarding the accessory building on this property and a subsequent meeting with Ms. Jankura, legal counsel, and the Pinneys. Ms. Jankura summarized the agreement, stating the Pinneys would have 75 days after necessary permitting to complete the repair of the accessory building to meet building code standards. In the event repairs are not made trustees can enforce the order and have the building demolished.

**MOTION by:** Ms. Jankura and seconded by Mr. Shupe to approve the agreement between Laurie and Jerome Pinney and Richfield Township, Summit County, Ohio.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

**Announcements:** None

**Citizens Forum:**

Mr. James Martello, 2490 Southern Rd., asked trustees to pursue the house at 2678 Southern Rd. for demolition and expressed dissatisfaction that trustees did not resolve to demolish the accessory building.

Mr. Dale Fashinpaur, 2677 Southern Rd., questioned the timeline for the Pinneys obtaining permits for repair. He expressed concern for the maintenance of properties on Medina Line Road and Black Road. Mr. Fashinpaur also presented a property maintenance code recently adopted by Copley Township for

trustees to consider. Ms. Jankura said trustees had discussed a property maintenance code in a work session with the township zoning commission. Trustees agreed to not pursue adopting a property maintenance code at this time as it would require additional resources in staffing and establishing an appeals board.

**Adjournment:**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:30 p.m.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)**

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Trustee

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Secretary