



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting March 4, 2021

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:31 p.m. and was held remotely via Microsoft Teams software to prevent the spread of COVID-19.

Roll Call:

Jeff Shupe, Trustee Chairperson
Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Assistant Chief, Richfield Fire Department
Laurie Pinney, Zoning Inspector and Fiscal Officer
Mindy Remec, Township Administrator
7 additional residents/attendees

Approval of Minutes:

February 4, 2021 Regular Meeting

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the February 4, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Jankura (yea), Luther (yea)

Department Head Reports:

Police:

Police Chief Swanson provided a written report and gave numbers on calls for service. He updated trustees on collective bargaining, red cross blood drive efforts, equipment updates and officer trainings.

Fire:

Assistant Chief Seifert updated trustees on a celebration in honor of Chief McLean's retirement, equipment and grants received, personnel changes, and inspections of construction in the Light Industrial-Office (LI-O) district. He provided a written report and gave the number of calls for service in the township. Ms. Jankura asked about the changes in personnel and Mr. Shupe asked about the schedule of construction in the LI-O.

Zoning:

Ms. Pinney submitted a written report and advised trustees and attendees on upcoming meetings. She updated trustees on variance requests in the LI-O.

Fiscal:

Ms. Pinney provided the annual Hinkle report recently filed with the state auditor and offered to provide it to residents as requested. Ms. Jankura asked about additional COVID relief funds. Ms. Pinney said she was not aware of any allocations at this time.

Parks and Recreation:

Mr. Luther reported on discussions had with Cleveland Metroparks and Richfield Joint Recreation District (RJRD) on Rising Valley Park. Ms. Remec said she would work with Ms. Pinney to answer some of the financial related questions the RJRD had.

Roads:

Mr. Luther reported on road salt supply and opened a discussion on establishing a road opening permit. Ms. Remec said it was recommended by legal counsel and would establish a permitting process and specification for doing work on township road right of ways. It also allows the township to establish fees for the permits. Mr. Luther updated attendees on the order for new trucks.

Administration:

Ms. Remec reported the documents for the purchase lease agreement were completed for the new trucks. She said that 402 tons of road salt had been delivered. Ms. Remec requested approval of the annual hydrant charge from Cleveland Water.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve payment of \$3,642.16 to City of Cleveland Division of Water from the general fund.

MOTION PASSED: Jankura (yea), Luther, (yea), Shupe (yea)

Ms. Remec reported on discussions with Cleveland Metroparks about Rising Valley Park, attendance at a meeting with ReWorks for the Community Recycling Access Grant, chipping weeks for 2021, and that the approved May 4, 2021 ballot language for the fire levy had been received.

Old Business: None

New Business:

Mr. Shupe introduced Resolution 07-2021, which is a resolution to request the Zoning Commission review specific areas of the zoning text and recommend amendments. Ms. Pinney added that these are issues of the text that have come up frequently as possible concerns. Ms. Jankura commented that this formalizes these requests to the Zoning Commission.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve Resolution 07-2021 Zoning Initiatives

MOTION PASSED: Shupe (yea), Jankura (yea), Luther (yea)

Mr. Shupe asked Ms. Remec to introduced Resolution 08-2021 to Establish Road Opening Permits. Ms. Remec provided details on permit costs and the reasoning behind establishment of the permit. Mr. Luther said this had been discussed multiple times in the past and said it would be good to do with new development coming in.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve Resolution 08-2021 A Resolution to Establish a Road Opening Permit.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Announcements: None

Township Corner Article:

Ms. Jankura will write the article for April.

Executive Session

MOTION by: Mr. Shupe and seconded by Mr. Luther to enter executive session for discussion of certain personnel matters to consider employment and compensation of a public employee per ORC 121.22(g)(1) at 7:06 p.m.

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

Ms. Pinney and Ms. Remec accompanied trustees into executive session.

Trustees exited executive session at 7:37 p.m. and Mr. Luther left the meeting at that time. Mr. Shupe and Ms. Jankura reconvened at 7:40 p.m. with a quorum of the board.

Mr. Shupe announced that the township will be posting employment opportunities for a part-time seasonal service department position and a part-time zoning inspector.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Shupe to adjourn the meeting at 7:43 p.m.

MOTION PASSED: Jankura (yea), Shupe (yea)

Trustee

Secretary