



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting March 7, 2018

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Also in Attendance:

Keith Morgan, Chief, Village of Richfield Police Department
Mike Swanson, Assistant Chief, Village of Richfield Police Department
Phil McLean, Richfield Fire Chief
Larry Fulton, Summit County Engineer Deputy Director
Mindy Remec, Township Administrator
Laurie Pinney, Zoning Inspector and Fiscal Officer
5 additional residents/attendees

Approval of Minutes:

February 7, 2019 Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Shupe to approve the February 7, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Department Head Reports:

Police:

Police Chief Keith Morgan provided a written report, gave information on changes in personnel and introduced Assistant Chief Mike Swanson, who was also in attendance.

Fire:

Chief McLean gave a written report. He informed trustees on calls for service in February as well as inspections, and trainings. He also reported on changes in personnel, which included the retirement of Lt. Bob Jones.

Zoning:

Ms. Pinney gave trustees information on dates of upcoming meetings. She provided follow-up information on a zoning violation in the Light Industrial-Office (LI-O) district and a request for assistance for an ORC 971 Partition Fence maintenance repair/replacement issue on Broadview Road.

Ms. Jankura spoke about issues raised at the JEDD meeting and the State of the Township address that she gave to the Richfield Chamber of Commerce. Ms. Jankura highlighted potential revenue the

JEDD could provide to the township if developed. She also encouraged the Zoning Commission to continue working towards amending the zoning requirements for ratios of office space to warehouse space in the LI-O district.

Fiscal:

Ms. Pinney provided information to trustees on the proposed gas tax increase and the impact on revenue this could have for the township.

Parks and Recreation:

Ms. Jankura thanked everyone who volunteered time for the snowbird festival. Ms. Remec updated trustees on attendance, expenditures, and planning for next year's snowbird festival.

Roads:

Mr. Luther reported that service department has been patching roads and the township is in good shape with salt.

Mr. Fulton, Summit County Engineer Deputy Director, said they are also following the gas tax increase and that the road program should be going out to bid soon.

Administration:

Ms. Remec requested a motion to approve payment of the Morton Salt invoice.

MOTION by: Mr. Luther and seconded by Ms. Jankura to approve payment of \$35,488.34 to Morton Salt from purchase order 90044.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Ms. Remec requested a motion to transfer funds for the Health Reimbursement Account.

MOTION by: Ms. Jankura and seconded by Mr. Luther to authorize the fiscal officer to transfer \$14,000 from the general fund and \$4,000 from the roads fund for a total of \$18,000 to augment the HRA account from purchase order 90020.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Ms. Remec reported attending the Township Association of Summit County (TASC) meeting where the Tobacco 21 initiative was discussed and a motion of support was approved by TASC. Ms. Remec asked trustees if they would also like to send a motion of support to Summit County Council for passage of the legislation.

MOTION by: Mr. Jankura and seconded by Mr. Luther in support of the Tobacco 21 legislation initiative that would change the sale of tobacco and tobacco related products to individuals 21 and older in keeping with Richfield Township's Wellness Resolution which prohibits use of these products on any township property.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Old Business: None

New Business:

Trustees discussed the property and liability insurance renewal proposal from Wichert Insurance. Ms. Remec provided information about the renewal which shows an increase of 3 percent due in part by increase in the commercial auto and property insurance portions of the package. The total amount is \$21,736.

MOTION by: Mr. Jankura and seconded by Mr. Luther approve the Wichert Insurance 2019 annual premium for insurance renewal in the amount of \$12,506.24 from the General Fund and \$9,229.76 from the Roads fund for auto, inland marine, crime, property, general liability and public officials.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Announcements:

Mr. Luther welcomed everyone to the Farm Bureau pancake breakfast at Copley High School on March 23. Mr. Shupe encouraged residents to check their utility bills to make sure they are taking advantage of aggregation pricing.

Citizens Forum: None

Agenda Requests and Items for Follow-Up:

Trustees rescheduled the regular April meeting to April 11, 2019.

Township Corner Article:

Ms. Jankura will write the article for April.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:16 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustee

Secretary