



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Special Meeting April 3, 2018

The Board of Trustees met for their Special Meeting with Executive Session, which was called to order at 5:30 p.m. on April 3, 2018.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Also in Attendance:

Irv Sugerman, Attorney, Brouse McDowell
Mindy Remec, Township Administrator
Jerry Schall, Service Department Foreman

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment, dismissal, discipline, or compensation of a public employee per ORC 121.22(g) at 5:31 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Mr. Sugerman, Ms. Remec, and Mr. Schall joined trustees for the executive session.

Trustees exited executive session at 6:00 p.m. and took a recess.

Trustees reconvened for the rescheduled regular portion of their meeting at 6:30 p.m.

Also in Attendance:

Mindy Remec, Township Administrator
6 additional residents/attendees

Trustee Jankura thanked local artist, Jennifer Newyear, for loaning her artwork, which is now on display in the township office.

Approval of Minutes:

February 1, 2018 Regular Meeting
March 1, 2018 Regular Meeting and Work Session
March 12, 2018 Special Meeting
March 23, 2018 Special Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the February 1, 2018 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (abstain), Shupe (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the March 1, 2018 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (abstain)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the March 12, 2018 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the March 23, 2018 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Department Head Reports:

Police and Fire:

Chief Morgan and Chief McLean were unable to attend the meeting.

Ms. Jankura thanked Richfield Police and Fire departments for the all of their work in preparing for the president's visit and for keeping everyone safe.

Trustee Janet Jankura stated she was proud that the President chose to visit Richfield Township. She thanked the Ohio Operating Engineers for hosting the visit and she apologized to area residents and businesses for any inconveniences and thanked them for their cooperation.

Zoning:

Ms. Jankura announced that Amy Page had resigned as zoning inspector and welcomed Ms. Laurie Pinney, who was rehired as the zoning inspector on a part-time basis.

Fiscal: No Report

Parks and Recreation:

Mr. Luther said Chris Eastwood will be getting fields in shape at Rising Valley Park. Ms. Jankura reported the Richfield Joint Recreation District Board is continuing their work with partnering organizations, including the Cuyahoga Valley Career Center, whose students worked on a building at the Richfield Heritage Preserve.

Roads:

Mr. Luther reported the service department employees worked to clean up roads in preparation of the President's visit. The first chipping week for township residents is the week of May 7, 2018.

Administration:

Ms. Remec reported the Edge Sports Academy made a donation of \$175.00 to the township in addition to the \$325.00 fee to reserve soccer fields at Rising Valley. Ms. Jankura thanked them for the donation.

MOTION by: Ms. Jankura and seconded by Mr. Luther to accept a donation of \$175 into the general fund from the Edge Sports Academy.

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec requested trustees' approval of the invoice for road salt to Cargill.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve payment of \$18,236.09 to Cargill for road salt as a then and now certificate from the gasoline tax fund

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec requested trustees' approval of the invoice for vehicle fuel to the Summit County Engineer.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve payment of \$2,556.22 to Summit County for fuel from the gasoline tax fund

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec informed trustees of the NOPEC Community Sponsorship program and requested to be made the township designee to apply for the funds to be donated to the Bath Richfield Kiwanis for Richfield Community Day.

MOTION by: Ms. Jankura and seconded by Mr. Shupe to approve Administrator Mindy Remec as designee for the NOPEC Community Sponsorship Program

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec informed trustees of a letter received from Hinckley Township Board of Trustees regarding residents' safety concerns on the intersection of State Route 176 and Boston Road. Trustees concurred to coordinate communication with Richfield Police and Fire Department efforts.

Old Business: None

New Business:

Ms. Remec presented information received for the Wichert Insurance renewal.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the Wichert Insurance 2018 annual premium for insurance renewal in the amount of \$12,224.24 from the General Fund and \$8,855.76 from the Roads fund for auto, inland marine, crime, property, general liability and public officials

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Trustees discussed the need for seasonal help in the for the service department.

MOTION by: Mr. Luther and seconded by Ms. Jankura to extend seasonal employment of Domenico Olivo for the week of May 7, 2018, to assist with the township chipping program.

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

MOTION by: Mr. Luther and seconded by Ms. Jankura to hire Jason Graber as a summer seasonal service department employee for approximately 32 hours per week on a flexible schedule at \$10.50 per hour

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Announcements:

Citizens Forum: None

Agenda Requests and Items for Follow-Up:

Mr. Shupe requested that purchase of an AED for the township facility be added to the May agenda.

Township Corner Article:

Mr. Shupe will write the article for May.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 6:55 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Trustee

Secretary