



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting May 2, 2019

The Board of Trustees met for their Regular Meeting with Executive Session, which was called to order at 6:00 p.m. on May 2, 2019.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Also in Attendance:

Mindy Remec, Township Administrator
Mr. Matt Diepenbrock

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment, dismissal, or compensation of a public employee or official per ORC 121.22(g) at 6:00 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Mr. Diepenbrock joined trustees for the executive session. Trustees exited executive session at 6:30 p.m. and took a brief recess. Trustees reconvened for the rescheduled regular portion of their meeting at 6:35 p.m.

Also in Attendance:

Keith Morgan, Chief, Village of Richfield Police Department
Phil McLean, Richfield Fire Chief
Larry Fulton, Summit County Engineer Deputy Director
Mindy Remec, Township Administrator
10 additional residents/attendees

Approval of Minutes:

April 11, 2019 Special Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the April 11, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (abstain), Shupe (yea)

Department Head Reports:**Police:**

Chief Morgan provided a written report. Chief Morgan reported the department participated in National Drug Take Back Day during Project Pride. The permanent drug drop-off point is located inside the police department lobby. The Chief also provided information on personnel and cautioned residents about new scam emails to pay for traffic fines online.

Fire:

Chief McLean provided a written report and gave information on calls for service and ongoing personnel training. Department members attended a Fire Department Conference in Indianapolis and announced the Firefighters Association will host a 5k run and walk and pancake breakfast on May 4 at the Richfield Heritage Preserve. Ms. Jankura asked if there were any fire safety tips for the upcoming summer season. Chief McLean said that open burning is always a concern and gave some guidelines.

Zoning:

Ms. Jankura said that the Ms. Pinney provided a written report. Mr. Jim Vocaire asked about heavy equipment and dirt moving activity in the Light Industrial-Office District. Ms. Jankura and Mr. Shupe said that the zoning inspector will be asked to investigate. Ms. Jankura said that trustees met with resident Mr. Matt Diepenbrock about serving on the Zoning Commission.

MOTION by: Ms. Jankura and seconded by Mr. Luther to appoint Matt Diepenbrock to the Zoning Commission in the vacant term with an expiration date of December 31, 2020.

FURTHER DISCUSSION: none

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Jankura thanked Mr. Diepenbrock and welcomed him to the Zoning Commission.

Fiscal:

Ms. Jankura said there is no formal report but that reports are posted on the township website.

Parks and Recreation:

Mr. Luther said there are teams reserving the field for use.

Roads:

Mr. Luther reported that service department staff has been ditching and asphalt patching.

Administration:

Ms. Remec requested trustees' approval of the invoice for vehicle fuel to the Summit County Engineer.

MOTION by: Mr. Luther and seconded by Ms. Jankura to approve payment of \$4,250.71 to Summit County for fuel from purchase order 90035.

FURTHER DISCUSSION: none

MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec reported that the first week of the township chipping program is the week of May 6. An ad for summer seasonal service department help needs to be posted and that the previous

hourly rate may need to be raised to attract candidates. Trustees concurred to post the position at \$12.00 per hour.

Ms. Remec received the ODOT bid road salt and that the price per ton will be \$74.54 for the next season.

Ms. Remec said the Summit County Road Maintenance bid results are in and that Summit County Engineer Deputy Director Mr. Larry Fulton was in attendance. Mr. Fulton informed trustees that the contract was awarded to H. Luli Construction for \$154,142.12. Ms. Remec said that trustees originally approved an amount not to exceed \$155,000 for resurfacing of Twig, Whitethorn Circle, Briarwood, Forest Run, Tall Timbers, Deer Run, Deer Run Oval, Fox Tail Oval, and Timber Edge. Mr. Shupe commented that Twig Road is in extremely bad condition. Ms. Jankura asked when this work and also resurfacing of Wheatley road will start. Mr. Fulton said work should start in June and a township staff will be invited to the preconstruction meeting.

Old Business: None

New Business:

Ms. Jankura opened discussion of proposed Resolution #03-2019 and asked Mr. Mark Parker, a representative of the Northeast Ohio Safe Trails and Roads (NEOSTAR) for information on their organization and grant application. Mr. Parker said that the non-profit organization was formed when a portion Everett Road was closed. The group would like to see Everett Road paved and reopened for the use of cyclists and pedestrians and also for occasional use of safety services only. NEOSTAR is not asking for township funds for the grant or engineering study. Ms. Jankura asked what the next step after this would be. Mr. Parker said that if they were awarded the grant and, depending on the engineering study, NEOSTAR would then try to get the public entities together to work on the project. He said there may be additional grant funds available for the project.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution 03-2019 A Resolution Supporting the NEOSTAR Application for a Summit County Community Grant.

FURTHER DISCUSSION: none

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Announcements:

Resident Mr. Rich Fleming announced the Richfield Historical Society is hosting the annual Home and Garden Show on June 8, 2019.

Citizens Forum: None

Agenda Requests and Items for Follow-Up:

Trustees concurred to cancel the June 6, 2019 and July 4, 2019 Regular Meetings and to schedule a Special Meeting on Thursday, June 27, 2019, at 6:30 p.m.

Township Corner Article:

Mr. Shupe will write the article for June.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:15 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Trustee

Secretary