



3038 Boston Mills Road, Brecksville, Ohio 44141

## **RICHFIELD TOWNSHIP BOARD OF TRUSTEES**

### **Regular Meeting May 3, 2018**

The Board of Trustees met for their Regular Meeting, which was called to order at 6:30 p.m. on May 3, 2018.

#### **Roll Call:**

Jeff Shupe, Trustee Vice Chairperson  
Robert Luther, Trustee

Trustee Janet Jankura was unable to attend the meeting.

#### **Also in Attendance:**

Keith Morgan, Chief, Village of Richfield Police Department  
Phil McLean, Chief, Village of Richfield Fire Department  
Larry Fulton, Summit County Chief Deputy Engineer  
Mindy Remec, Township Administrator  
8 additional residents/attendees

#### **Approval of Minutes:**

**April 3, 2018 Special Meeting**

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustee Luther who had no corrections or changes.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to approve the April 3, 2018 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Shupe (yea)**

#### **Department Head Reports:**

##### **Police**

Chief Morgan provided a written report. He informed trustees on calls for service in March and April. He reported on vehicle purchases and personnel changes.

##### **Fire:**

Chief McLean provided a written report. He informed trustees on calls for service in April. He reported that Insurance Service Office (ISO) will be completing an audit.

##### **Zoning:**

Mr. Shupe read a written report from Zoning Inspector Laurie Pinney, which provided upcoming meeting dates and number of zoning certificates issued.

**Fiscal:** No Report

**Parks and Recreation:**

Mr. Luther reported ball fields are ready for use.

**Roads:**

The first chipping week for township residents is the week of May 7, 2018. Mr. Luther thanked the Richfield Joint Recreation District for use of the chipper.

**Administration:**

Ms. Remec reported attending the Township Association meeting hosted by the Summit County Engineer's Department.

**Old Business: None****New Business:**

Trustees discussed Resolution 08-2018, A Resolution Authorizing Participation in the ODOT Winter Contract (018-19) for Road Salt. Ms. Remec provided an update on salt usage in previous years and trustees concurred to enter the salt bid for the 2018-2019 season for the purchase of 650 tons.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to approve Resolution #08-2018 A Resolution Authorizing Participation in the ODOT Winter Contract (018-19) for Road Salt.

**FURTHER DISCUSSION:** none

**MOTION PASSED UNANIMOUSLY: Luther (yea), Shupe (yea)**

Trustees discussed quotes for roadwork that were solicited by Service Department Foreman Jerry Schall.

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to approve payment of \$19,580 to Cardinal Asphalt, Inc. for resurfacing of Burrwood Road from the roads funds.

**FURTHER DISCUSSION:** none

**MOTION PASSED UNANIMOUSLY: Luther (yea), Shupe (yea)**

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to approve payment of \$42,518 to Specialized Construction, Inc. for resurfacing of the Seneca Hills Subdivision from the roads funds.

**FURTHER DISCUSSION:** none

**MOTION PASSED UNANIMOUSLY: Luther (yea), Shupe (yea)**

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to approve payment of \$18,450 to Cardinal Asphalt, Inc. for repairs to catch basins in the Glencairn Subdivision from the roads funds.

**FURTHER DISCUSSION:** none

**MOTION PASSED UNANIMOUSLY: Luther (yea), Shupe (yea)**

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to approve payment of \$19,300 to Cardinal Asphalt, Inc. for asphalt repairs on East Galloway in the Glencairn Subdivision from the roads funds.

**FURTHER DISCUSSION:** none

**MOTION PASSED UNANIMOUSLY: Luther (yea), Shupe (yea)**

Mr. Fulton gave an update on county road projects scheduled in the township.

**Announcements:**

Mr. Shupe reminded those attending that the primary election is Tuesday, May 8, 2018, and two levies are on the ballot for Richfield Township.

**Citizens Forum:**

Ms. Audrey Kukwa, 4664 Norton Road, spoke to trustees regarding a nuisance complaint against a neighboring property.

**Agenda Requests and Items for Follow-Up: None**

**Township Corner Article:**

Mr. Luther will write the article for June.

**Adjournment:**

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to adjourn the meeting at 7:10 p.m.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Shupe (yea)**

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Trustee

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Secretary