



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting June 3, 2021

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m. and was held remotely via Microsoft Teams software to prevent the spread of COVID-19.

Roll Call:

Jeff Shupe, Trustee Chairperson
Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Chief, Richfield Fire Department
Patricia Ryan, Zoning Inspector
Mindy Remec, Township Administrator
12 additional residents/attendees

Approval of Minutes:

April 29, 2021 Regular Meeting

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the April 29, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Jankura (yea), Luther (yea)

Department Head Reports:

Police:

Chief Swanson provided a written report and gave numbers on calls for service. He updated trustees on personnel changes, blood drive efforts, and 2021 Safety Town. He said they are exploring an alert system for residents.

Fire:

Chief Seifert informed trustees on a large vehicle fire on the Ohio Turnpike, EMS Appreciation Week, and he thanked Richfield Township residents for their support of the fire levy. He provided an update on equipment purchases, a breakdown of calls for service in the community, and Best Buy building inspections.

Zoning:

Ms. Ryan provided information from a written report prepared by Ms. Pinney. She updated trustees on the upcoming BZA hearing and recent Zoning Commission action and the potential for a public hearing at the July 1, 2021, trustee meeting for text amendments. Trustees welcomed Ms. Ryan to the township.

Fiscal: No Report

Parks and Recreation:

Mr. Luther asked Ms. Remec to provide present information from a meeting with Cleveland Metroparks for their proposal to transfer ownership of Rising Valley Park.

Roads: No report.

Administration:

Ms. Remec reported receipt of the official certificate of election results for passage of the fire levy. She requested approval for payment of Brouse McDowell invoices and to open an additional purchase order.

MOTION by: Mr. Shupe and seconded by Mr. Luther approve to approval payment of \$7,590 to Brouse McDowell from the general fund, PO 10006, and open a new purchase order for \$20,000.

FURTHER DISCUSSION: Ms. Jankura requested an estimate of how long outside legal counsel would be needed. Ms. Remec said that Brouse McDowell is helping to resolve the ongoing Briarwood annexation hearing and associated agreement negotiation with the Village of Richfield and Pulte.

MOTION PASSED: Shupe (yea), Jankura, (yea), Luther (yea)

Ms. Remec requested approval to pay unused personal holiday time from 2020 and 2021 of 41 hours to Laurie Pinney.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve bonus payout of unused personal holiday time of 41 hours to Laurie Pinney.

FURTHER DISCUSSION: Mr. Shupe asked for the total amount for the payout. Ms. Remec reported \$1,298.88.

MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)

Ms. Remec informed trustees that upcoming work road on for repairs to Kings Forest will start in September 2021.

New Business:**Resolution 13-2021 Memorandum of Understanding between Richfield Township, Village of Richfield, and Pulte for Briarwood Primary Public Roadway Access Points:**

Mr. Shupe asked legal counsel, Mr. Irv Sugarman, to speak about the proposed Memorandum of Understanding (MOU) with the Village of Richfield and Pulte. Mr. Sugarman summarized that the board of trustees have opposed the annexation petition submitted by Furnace Run Associates being considered by Summit County Council. Village representatives have asked to discuss the critically important issue of ingress and egress to the proposed development. A MOU was drafted stating the utility easement from Briarwood Road in the township will not be used as a road but instead an entrance off Scanwood Drive in the Village will be used. There is concern that the developer or the Village could revert to using the utility easement. Mr. Sugarman will meet with legal counsel for the Village and Pulte to discuss issues with the MOU with the goal of coming to a final agreement prior to County Council's meeting on Monday, June 7, 2021. A special trustee meeting will likely be needed on Monday.

Ms. Jankura thanked Mr. Sugarman and expressed her desire to move forward with an agreement to protect the residents and allow the development to move forward. Mr. Luther said it looks like Pulte is finally come around to working with the township.

Request for Engineering Service for Briarwood Road sight distance and culvert safety inspection:

Mr. Shupe requested Ms. Remec introduce the request for engineering service. Ms. Remec said the request was prepared prior to discussions for an agreement. She recommended holding off approval for the request in case the site distance study is not needed with the elimination of the proposed road where there is the utility easement off Briarwood. Trustees concurred to postpone discussions on the request.

Announcements: Mr. Shupe announced Community Garage Sale Day is Saturday June 5, 2021.

Township Corner Article: Ms. Jankura will write the article for July.

Adjournment:

MOTION by: Mr. Luther and seconded by Ms. Jankura to adjourn the meeting at 7:20 p.m.

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Trustee

Secretary