



3038 Boston Mills Road, Brecksville, Ohio 44141

## **RICHFIELD TOWNSHIP BOARD OF TRUSTEES**

### **Rescheduled Regular Meeting June 24, 2021**

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m. and was held remotely via Microsoft Teams software to prevent the spread of COVID-19.

#### **Roll Call:**

Jeff Shupe, Trustee Chairperson  
Robert Luther, Trustee Vice Chairperson  
Janet Jankura, Trustee

#### **Also in Attendance:**

Mike Swanson, Chief, Village of Richfield Police Department  
George Seifert, Chief, Richfield Fire Department  
Laurie Pinney, Fiscal Officer  
Mindy Remec, Township Administrator  
4 additional residents/attendees

#### **Approval of Minutes:**

**June 3, 2021 Regular Meeting**  
**June 7, 2021 Special Meeting**

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

**MOTION by:** Mr. Luther and seconded by Ms. Jankura to approve the June 3, 2021 Minutes as presented.

**MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)**

**MOTION by:** Mr. Shupe and seconded by Ms. Jankura to approve the June 7, 2021 Minutes as presented.

**MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)**

#### **Department Head Reports:**

##### **Police:**

Chief Swanson provided a written report. He updated trustees on assistance for an elderly resident, changes in personnel, Red Cross Blood Drive efforts, and work on setting up an alert system for residents.

##### **Fire:**

Chief Seifert submitted a written report. He updated trustees on a structure fire at a FedEx facility, rescue of a horse, staff trainings, updates to department facilities, the first community health call, personnel changes, and cautions on using fireworks during the July 4th holiday.

##### **Zoning:**

Ms. Ryan was unable to attend the meeting but provided a written report for trustees.

##### **Fiscal:**

Ms. Pinney provided the 2022 Alternative Tax Budget for Trustees' review. She reported on the American Rescue Plan Act and requested a motion to open a new fund for this revenue and close

the funds previously used for the Coronavirus Aid, Relief, and Economic Security (CARES) Act revenue.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to remove Funds 14A Local Coronavirus Relief Fund and 14B Summit County COVID-19 PSGP Fund, both having zero balances for the entirety of 2021 and add Fund 14C American Rescue Plan Act (ARPA) Coronavirus Local Recovery Fund in the anticipation of receipts to be posted in 2021 and 2022.

**MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)**

Ms. Jankura asked for information on decreases in Local Government Funds and guidance on what American Rescue Plan Act funds can be used for. Ms. Pinney provided information.

**Parks and Recreation and Roads:** No report.

**Roads:** No report.

**Administration:**

Ms. Remec requested motions to approve payments on recently received invoices.

**MOTION by:** Mr. Luther and seconded by Ms. Jankura approval payment of \$10,630 to Brouse McDowell from the general fund.

**FURTHER DISCUSSION:** Ms. Jankura asked if additional invoices were expected from Brouse McDowell. Ms. Remec said that there would be expenses incurred for legal counsel in June 2021.

**MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)**

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to approve payment of wellness program of \$5,184 to Akron General Lifestyles with \$4500 from the general fund and \$684 from the roads fund.

**MOTION PASSED: Jankura (yea), Shupe, (yea), Luther (yea)**

**Old Business:** None

**New Business:**

Mr. Shupe introduced the Request for Engineering Service and made a motion to approve.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to approve a request for engineering service culvert safety inspection on Briarwood Road.

**MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)**

Mr. Shupe introduced the medical insurance renewal with Medical Mutual.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to accept the Medical Mutual renewal for the current health insurance plan with Burnham and Flowers as the administrators of the plan.

**FURTHER DISCUSSION:** Ms. Jankura said that Ms. Remec is working with Burnham and Flower for relief on rate increases but was in favor of renewing the plan.

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

Mr. Shupe introduced the agreement with Huntington Bank for deposit of public funds.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to approve the Huntington Bank Agreement for Deposit of Public Funds in Ohio and authorize the Fiscal Officer to execute the agreement.

**FURTHER DISCUSSION:** Ms. Jankura asked for additional information. Ms. Remec said that every five years the township is required to renew this agreement. This motion would extend the agreement with Huntington Bank through 2026.

**MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)**

**Announcements:** Brush chipping will take place the week of July 5.

**Township Corner Article:** Mr. Luther will write the article for August.

**Adjournment:**

**MOTION by:** Mr. Luther and seconded by Ms. Jankura to adjourn the meeting at 7:15 p.m.

**MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)**

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Trustee

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Secretary