



3038 Boston Mills Road, Brecksville, Ohio 44141

## **RICHFIELD TOWNSHIP BOARD OF TRUSTEES**

### **Regular Meeting and Work Session September 6, 2018**

#### **Work Session**

The Board of Trustees met for a Regular Meeting with Work Session. The Work Session was called to order at 6:00 p.m.

#### **Roll Call:**

Janet Jankura, Trustee Chairperson  
Jeff Shupe, Trustee Vice Chairperson  
Robert Luther, Trustee

#### **Also in Attendance:**

John Galonski, Summit County Chief Assistant Prosecuting Attorney  
Una Lakic, Summit County Assistant Prosecuting Attorney  
Mindy Remec, Township Administrator  
Laurie Pinney, Zoning Inspector  
10 additional residents/attendees

Ms. Jankura opened the work session and asked legal counsel to summarize some of the information about the Joint Economic Development District (JEDD) and any modifications the township may be able to make to the JEDD agreement.

Ms. Lakic and Mr. Galonski summarized that trustees would have the authority to amend the JEDD agreement with the Village of Richfield for administration of zoning within the JEDD and distribution of taxes. The amendments would need to be approved by both the Richfield Township Board of Trustees and Richfield Village Council.

Mr. Galonski said that the agreement can be negotiated and gave the example of Northfield Center Township and Macedonia JEDD agreement in which they use Northfield Center Township's zoning code but take architectural elements from Macedonia.

Mr. Shupe voiced his concern regarding threats of annexation, revenue to the township, increasing costs and giving township up zoning authority to another entity.

Ms. Pinney asked about questions about zoning code and authority of the village and township within the JEDD. Ms. Pinney said that the JEDD is not being developed and this may be a potential solution to spur development. Ms. Jankura agreed.

Mr. Luther said that he would like hold discussion until after the referendum vote in November and Mr. Shupe agreed.

Ms. Jankura said that trustees should have consensus that the Village should administer zoning in the JEDD before moving forward with negotiating an amendment to the JEDD agreement with the Village.

Ms. Pinney asked if zoning could be administered by the Village for a shorter period of time to determine whether it is beneficial. Mr. Galonski said the trustees could do this as long as both the township and the village agreed.

Trustees heard questions and comments from Mr. Pepera, 2617 Columbia Rd.; Ms. Vocaire, 5144 Hecker Dr.; and Mr. Fleming, 2780 Columbia Rd.

Ms. Jankura thanked Mr. Galonski and Ms. Lactic for attending the work session and their work on trustees' behalf. Ms. Jankura closed the work session at 6:40 p.m. for a brief recess.

### **Regular Meeting**

Trustee Jankura called the Regular Meeting to order at 6:43 p.m.

#### **Joining those in Attendance:**

Phil McLean, Richfield Fire Chief  
Keith Morgan, Chief, Village of Richfield Police Department  
Larry Fulton, Summit County Engineer Deputy Director

#### **Approval of Minutes:**

**August 2, 2018 Regular Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the August 2, 2018 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura, (yea), Shupe (yea)**

#### **Department Head Reports:**

##### **Police:**

Chief Morgan provided a written report. He informed trustees on calls for service in August, changes in personnel, and information on replacing obsolete 911 equipment.

##### **Fire:**

Chief McLean provided a written report. He informed trustees on calls for service in August and recent serious accidents. He gave an update on equipment purchases as well as personnel trainings and inspections.

##### **Zoning:**

Ms. Pinney provided a written report. She informed trustees that a public hearing will need to be opened to fulfil ORC requirements for two proposed text amendment changes in Resolutions 10-2018 and 11-2018 for parking and property standards.

Trustees proposed a special meeting on September 27, 2018, at 6:30 p.m. The public hearing will be advertised.

**Fiscal:** No Report

##### **Parks and Recreation:**

Mr. Luther said that Rising Valley Park is in good shape.

##### **Roads:**

Mr. Luther asked Ms. Remec to introduce the request for engineering assistance item on the agenda.

Ms. Remec said that Service Department Foreman Jerry Schall has identified the roads in the greatest need for work next year. They are in the Forest Run Development and the township's Briarwood development. He has recommended that we request the county engineer provide cost estimates on the work with the potential of joining the county public bid in 2019.

**MOTION by:** Mr. Luther and seconded by Ms. Jankura to request engineering assistance for 2019 road project cost estimates.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

**Administration:**

Ms. Remec informed trustees that the salt bid was awarded to Morton at a cost of \$55.83 per ton for the 2018-2019 season.

Ms. Remec requested a motion to approve payment to allow zoning board members to attend and upcoming training held by the Ohio chapter of the American Planning Association.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve payment to APA Ohio not to exceed \$1,100.00 from the general fund for zoning training

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

Ms. Remec requested a motion for transfer of funds for the Health Reimbursement Account.

**MOTION by:** Ms. Jankura and seconded by Mr. Shupe to authorize the fiscal officer to transfer \$3,900 from the general fund and \$2,300 from the roads fund for a total of \$6,200 to augment the HRA account.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

**Old Business:**

Ms. Jankura summarized the Work Session discussion held before the Regular Meeting.

**New Business:**

The request for engineering assistance was discussed during the Road Department report.

**Citizens Forum:**

Trustees heard comments from Mr. Dale Fashinpaur, 2677 Southern Road, regarding fiscal reports and information; and Mr. Pepera in response to a pending referendum issue.

**Agenda Requests and Items for Follow-Up: None**

**Township Corner Article:**

Mr. Luther will write the article for October.

**Adjournment:**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:20 p.m.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)**

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Trustee

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Secretary