



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting November 2, 2017

The Board of Trustees met for their Regular Meeting with Executive Session, which was called to order at 6:08 p.m. on November 2, 2017.

Roll Call:

Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

MOTION by: Ms. Jankura and seconded by Mr. Shupe to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment or compensation of a public employee or official per ORC 121.22(g) at 6:09 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec and Ms. Pinney joined trustees for the executive session.

Trustees exited executive session at 6:30 p.m. and reconvened the regular meeting at 6:31 p.m.

Also in Attendance:

Alan Brubaker, Summit County Engineer
Larry Fulton, Summit County Chief Deputy Engineer
Joe Paradise, Summit County Deputy Director for Engineering Services
Lynette Klaka, Summit County Board of Developmental Disabilities
Bob Jones, Lieutenant, Village of Richfield Fire Department
Laurie Pinney, Fiscal Officer
Mindy Remec, Township Administrator
12 additional residents/attendees

Presentations:

Summit County Engineer Alan Brubaker: Storm Water Management Program

Ms. Jankura introduced Summit County Engineer Alan Brubaker who gave a presentation on the Summit County Storm Water Management Program.

Mr. Brubaker gave a history of the attempts to solve storm water issues and presented some of the problem areas in the county. He detailed how the program may help the township, how funds would be managed and the cost to residents. Trustees would have to opt into the program if they feel it would benefit the township.

Ms. Jankura asked if this program could be used to solve problems on private properties in home owners associations. Mr. Brubaker said it would depend on the planning process when the home owner's association was established. The county's plan would not be intended to replace any current funding source already in place.

Summit County Board of Developmental Disabilities: Issue 3

Ms. Jankura introduced Summit County Board of Developmental Disabilities Assistant Director of Inclusion Ms. Lynnette Klaka, who gave a brief presentation on upcoming ballot Issue. Ms. Klaka clarified that Issue 3 is a renewal, not a new tax. She detailed how the funds for these tax dollars are used in the county.

Approval of Minutes:**October 5, 2017 Regular Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the October 5, 2017 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Department Head Reports:**Police:**

Ms. Jankura said that Chief Morgan was unable to attend the meeting and provided a written report to trustees.

Fire:

Chief McLean was unable to attend the meeting and provided a written report to trustees. Lt. Jones attended and provided numbers on October calls for service, ongoing department trainings, and purchases of AEDs.

Ms. Jankura asked about the quote for purchasing an AED for the township building. Mr. Shupe said that he would like to look into other funding sources and asked about ongoing maintenance checks on the unit. Lt. Urban said that the new AEDs are relatively maintenance free.

Zoning:

Ms. Jankura read from a written report provided by the Zoning Inspector Amy Page. Two certificates were issued for new homes. The next Zoning Commission meeting is November 9 and the Board of Zoning Appeals (BZA) meeting is November 20. There are openings on both zoning boards and trustees are looking for candidates.

Trustee Jankura announced that BZA Chairperson Bob Lucas is stepping down at the end of his term this year and thanked him for his many years of dedicated service.

Fiscal:

Ms. Pinney did not have a report and offered to answer any questions trustees had.

Ms. Jankura introduced two draft resolutions on the agenda for discussion: Resolution #11-2017, which is the county budget certification, and Resolution #12-2017, a resolution to authorize advances of local funds. Both resolutions are done annually.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution #11-2017 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution #12-2017 A Resolution Authorizing Advances of Local Funds.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustee Jankura thanked Ms. Pinney for preparing the resolutions.

Parks and Recreation:

Ms. Jankura welcomed applicants for the Richfield Joint Recreation District board position that is expiring at the end of this year.

Roads:

Mr. Luther reported that the service department is ready for winter. He introduced the new agenda item of paving the administration and service department building driveway and parking areas.

Ms. Remec said Service Department Foreman Jerry Schall obtained multiple quotes for asphalt paving the driveway, parking, and service areas for this property. The quotes were done for two options. The first option is for the front drive and parking areas. The second option would include the back service department area. The lowest quote is from Cardinal Asphalt. To complete both areas the total is \$32,300 if done at the same time. Portions of the project could be approved for payment out of the permanent improvement fund and the roads funds.

Ms. Jankura asked for fellow trustees' thoughts on paving the entire area.

Mr. Luther said that it would make sense to pave the entire area instead of splitting it up. He said the project could still be completed this year, which would make it easier to plow this winter.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve payment of \$11,951 from the permanent improvement fund and \$20,349 from the roads funds for a total of \$32,300 to Cardinal Asphalt Company, Inc., for asphalt paving of the Administration and Service Department Building driveway, parking, and service areas and that a purchase order is opened.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Jankura recognized Mr. John Prusak, a Black Road resident, who asked how many square feet would be paved. Ms. Remec stated that it is 5,690 total square feet.

Administration:

Ms. Remec requested a motion to approve a transfer of funds for the Health Reimbursement Account.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve new purchase order for Health Reimbursements of \$10,000 and authorize the fiscal officer to transfer \$7,500 from the general fund and \$2,500 from the roads fund for a total of \$10,000 to augment the HRA account.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Ms. Remec requested a motion to approve Dom Olivo as a seasonal on-call snow plow driver for this on-call season that starts December 1.

MOTION by: Ms. Jankura and seconded by Mr. Luther to hire Dom Olivo as a seasonal service department employee as an on-call as needed snow-plow driver from December 1, 2017 through April 1, 2018 at the rate of \$20 per hour with minimum of 4 hours per week.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Old Business: None

New Business:

Ms. Jankura said that the new business items on the agenda were covered under departmental reports.

Announcements:

Ms. Jankura welcomed everyone to come to the annual tree lighting ceremony would take place on Friday, November 24.

Citizens Forum:

Mr. Jim Etzel, 3642 Whitethorn Circle, said he received a letter from the Ohio Department of Transportation (ODOT) regarding the request for a noise study along I-271 and asked what could be done about their denial of a noise wall.

Ms. Jankura stated that the final decision is made by ODOT.

Mr. John Paulett, a member on the township zoning commission, voiced his concerns regarding the trustees' resolution recommending for changes to the light industrial/ office zoning code.

Ms. Jankura thanked him for his comments.

Agenda Requests and Items for Follow-Up: None

Township Corner Article: Mr. Shupe will write the article for November.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:50 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustee

Secretary