



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting November 5, 2020

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m. This meeting was held remotely to prevent the spread of COVID-19.

Roll Call:

Jeff Shupe, Trustee Chairperson
Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
Phil McLean, Chief, Richfield Fire Department
Laurie Pinney, Zoning Inspector and Fiscal Officer
Mindy Remec, Township Administrator
10 additional residents/attendees

Approval of Minutes:

October 1, 2020 Regular Meeting

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve the October 1, 2020, Minutes as presented.

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Department Head Reports:

Police:

Police Chief Swanson provided a written report and gave numbers on calls for service. He updated trustees on equipment purchases, personnel changes and changes in procedures and policies. Ms. Jankura asked about specific changes in procedures. Chief Swanson spoke generally about use-of-force policies and said everything would be available on the Village website as public record.

Fire:

Chief Phil McLean reported the calls for service and said they have returned to normal levels. He said that the FEMA grant was not awarded to the department, but he does expect to receive the Bureau of Worker's Compensation (BWC) grant for a power cot for the new ambulance. Chief McLean spoke about new COVID cases in the area and updated trustees on precautions that are being taken and new PPE kits they would like the township to purchase.

Zoning:

Ms. Pinney submitted a written report and updated trustees on permits issued and upcoming meeting dates. She informed trustees that the application materials for development in the Light Industrial-Office (LI-O) district was completed and available for review. A comment period extends through November 16, 2020.

Fiscal:

Ms. Pinney reported that she will have a change in appropriations at the December meeting.

Parks and Recreation:

Trustees asked Ms. Remec for an update on the possibility of transferring ownership of Rising Valley Park to the Richfield Joint Recreation District (RJRD). She said she will draft a letter to respond to the RJRD after legal counsel.

Roads:

Mr. Luther said catch basins repairs are complete and ditches are being cleared of leaves on Hawkins Road. Trucks are prepared for snow plowing.

Administration:

Ms. Remec informed trustees that a BWC refund check was received the 2019 premium. She requested approval for Oviatt Road resurfacing.

MOTION by: Mr. Luther and seconded by Ms. Jankura to approve payment of \$6,627.50 to Ronyak Paving, Inc. from the roads funds per Resolution 01-2020

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Ms. Remec will prepare the 2021 Organizational Resolution for trustees' discussion at the December meeting. Trustees will also need to look at timing for the renewal of the Fire Levy.

Old Business: None

New Business:

Mr. Shupe asked Ms. Remec to introduce discussion on the Waste Hauling Contract Extension. Ms. Remec said this is the end of the three-year contract and trustees have the option to extend for two additional years. Village Service Director Chris Papp researched surrounding communities' recent bid pricing and the extension price of \$14.26 per month per home is well below current bids. Mr. Shupe introduced the possibility of a trash district for multiple communities after the contract extensions.

MOTION by: Mr. Luther and seconded by Ms. Jankura to accept the Rumpke Waste Hauling Contract Extension as presented

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Mr. Shupe introduced Resolutions 12-2020 and 13-2020 to renew the contract with the Village for Police and Fire/EMS services. The contracts are each for three years and have annual increases of 4 percent.

MOTION by: Mr. Shupe and seconded by Mr. Luther to Approve Resolution 12-2020 The 2021-2023 Police Services Agreement Between the Village of Richfield and Richfield Township

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

MOTION by: Mr. Shupe and seconded by Mr. Luther to Approve Resolution 13-2020 The 2021-2023 Fire Protection Service Agreement Between the Village of Richfield and Richfield Township

MOTION PASSED: Jankura (yea), Shupe (yea), Luther (yea)

Fire Chief McLean and Police Chief Swanson thanked trustees for approving the contracts. Chief McLean asked trustees to consider approving funds to purchase PPE kits. Trustees declined to take action.

Resolution 14-2020 in support of Summit County Tax Increment Financing Agreement and Resolution 15-2020 for an Infrastructure Development Agreement with JJJ. Properties, LLC, are still being finalized. Trustees announced they may hold a special meeting before to Summit County Council's meeting on November 23, 2020 to discuss and potentially take action on these resolutions.

Announcements: None

Township Corner Article:

Mr. Shupe will write the article for December.

Agenda Requests and Items for Follow-Up: None

Adjournment:

MOTION by: Mr. Shupe and seconded by Mr. Luther to adjourn the meeting at 7:12 p.m.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Trustee

Secretary