The Board of Trustees met for their Regular Meeting with Executive Session, which was called to order at 5:30 p.m. on November 7, 2019.

Roll Call:
Janet Jankura, Trustee Chairperson
Jeff Shupe, Trustee Vice Chairperson
Robert Luther, Trustee

Executive Session:

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment, or compensation of a public employee or official per ORC 121.22(g) at 5:31 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustees exited Executive Session and reconvened the open meeting at 6:39 p.m.

Also in Attendance:
Mike Swanson, Assistant Chief, Village of Richfield Police Department
Bobbie Beshara, Mayor, Village of Richfield
Mindy Remec, Township Administrator
11 additional residents/attendees

Presentation by Richfield Village Mayor Beshara:
Mayor Beshara presented Richfield Township Trustees, Ms. Jankura, Mr. Jankura, and Ms. Remec certificates to recognize their contributions to the Ohio Flags of Honor Memorial.

Approval of Minutes:
October 3, 2019 Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the October 3, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Department Head Reports:

Police:

Chief Swanson provided a written report. He gave the calls for service and personnel changes. He also provided information on the Summit County 211 service and NextDoor.com.
**Fire:**

Chief McLean was unable to attend the meeting and provided a written report.

**Zoning:**

Ms. Pinney was unable to attend the meeting and provided a written report.

**Fiscal:** No Report

**Parks and Recreation:**

Mr. Luther reported the park storage building has been cleaned out and winterized.

**Roads:**

Mr. Luther reported that drainage work on Oviatt Road has not been started yet and asked fellow trustees to consider awarding the contract to a different company who had also provided an estimate. The original estimate from J&J Enterprise Services was approved in June.

**MOTION by:** Mr. Luther and seconded by Mr. Shupe to send a letter to J&J Enterprises Services on November 11, 2019, that work must begin by November 18, 2019. In the event J&J Enterprises has not commenced work, the estimate from Olivo Excavating is approved at $11,721 with payment from the roads fund.

**FURTHER DISCUSSION:** Trustees discussed the timing of sending a letter and giving a one-week notice to J&J before rescinding their original approval.

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

**Administration:**

Ms. Remec informed trustees that the life insurance policy for the township is being renewed with no change in premium and has guaranteed the rate for two years. A draft of the 2020 Organizational Resolution will be ready for their discussion at the December meeting.

**Old Business:** None

**New Business:**

Ms. Jankura said that trustees had an opportunity to speak with candidates for the position on the Richfield Joint Recreation District Board during their Executive Session. Ms. Jankura said all of the candidates were well qualified and thanked them for volunteering to serve on this board.

**MOTION by:** Mr. Shupe and seconded by Mr. Luther to appoint Robert Becker to the Richfield Joint Recreation District with a term starting January 1, 2020 and ending December 31, 2022.

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

**Announcements:** None

**Citizens Forum:**

Mr. Voccair requested information on a potential developer in the Light Industrial-Office district. Ms. Remec said that no application for zoning approval has been submitted yet.

**Agenda Requests and Items for Follow-Up:** None
Township Corner Article:

Mr. Luther will write the article for December.

Adjournment:

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:10 p.m.

**FURTHER DISCUSSION:** NONE

**MOTION PASSED:** Jankura (yea), Luther (yea), Shupe (yea)

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Trustee  Secretary