The Board of Trustees met for their Regular Meeting with Executive Session, which was called to order at 6:00 p.m. on December 5, 2019.

**Roll Call:**
- Janet Jankura, Trustee Chairperson
- Jeff Shupe, Trustee Vice Chairperson
- Robert Luther, Trustee

**Executive Session:**

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment, or compensation of a public employee or official per ORC 121.22(g) at 6:01 p.m.

FURTHER DISCUSSION: None

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Trustees exited Executive Session at 6:32 p.m., took a brief recess, and reconvened the open meeting at 6:37 p.m.

**Also in Attendance:**
- Mike Swanson, Assistant Chief, Village of Richfield Police Department
- Fay Nicholson, Partnership Specialist, U.S. Dept. of Commerce, Bureau of Census
- Laurie Pinney, Fiscal Officer and Zoning Inspector
- Mindy Remec, Township Administrator
- 16 additional residents/attendees

**Presentation:**
Ms. Nicholson, Partnership Specialist, U.S. Dept. of Commerce, Bureau of Census, gave a presentation on the importance of the 2020 Census. Ms. Nicholson encouraged everyone to respond to the survey stating that the Census affects funding for services, state representation, redistricting, and planning for projects. Ms. Jankura thanked her for attending the meeting and encouraged everyone to participate in the Census on behalf of the Board of Trustees.

**Approval of Minutes:**

November 7, 2019 Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Shupe, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the November 7, 2019 Meeting Minutes as presented.

FURTHER DISCUSSION: NONE

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)
Department Head Reports:

**Police:**

Chief Swanson provided a written report. He reported on calls for service and informed trustees that officers are being outfitted with Electronic Control Weapons.

**Fire:**

Chief McLean was unable to attend the meeting and provided and written report that Chief Swanson read.

Chief Swanson encouraged drivers to use caution during these first snowfalls of the season.

**Zoning:**

Ms. Pinney provided a written report and provided dates of upcoming zoning meetings

**Fiscal:**

Ms. Pinney requested approval of 2019 Appropriations and Transfers.

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<th>MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the 2019 Appropriations and Transfers as presented.</th>
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<td><strong>FURTHER DISCUSSION:</strong></td>
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<td><strong>MOTION PASSED:</strong> Luther (yea), Jankura (yea), Shupe (yea)</td>
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Ms. Pinney also provided the 2020 Appropriations and Transfers, which is covered in the Organizational Resolution to be discussed under new business. Ms. Jankura noted increases in gasoline tax fund. Ms. Pinney presented a graph to demonstrate trends in the gasoline tax fund receipts. Mr. Shupe asked how the funds distributed. Ms. Pinney stated that is based upon the number of miles in each community.

**Parks and Recreation:**

Mr. Luther said that Snowbird Festival is planned for January 26, 2020. Ms. Jankura said it was great event held at the Richfield Heritage Preserve in partnership with the Village of Richfield and Richfield Joint Recreation District and asked if a financial contribution is needed from the township. Ms. Remec said that is included in the Organizational Resolution for trustees’ discussion.

**Roads:**

Mr. Luther reported that drainage work on Oviatt Road has been completed.

**Administration:**

Ms. Remec informed trustees the invoice for road resurfacing was received for this year’s projects at it came in under the original estimate.

**Old Business:** None

**New Business:**

**Proposed Light Industrial-Office (LI-O) District Development**

Ms. Jankura welcomed the property owner, Mr. John Allega, and developer from Becknell Industrial, Mr. Paul Thurston.
Zoning Commission Chairperson Mr. Mark Totten announced that a quorum of the Zoning Commission is present at the meeting but they were in attendance as individuals for observation only.

Mr. Allega and Mr. Thurston gave a detailed presentation on their proposed development plan in the LI-O, which included information on the positive economic benefit it would be to the township. They also provided information on the zoning variances that would be needed for the proposal and their effort to keep impact to the surrounding residents to a minimum.

Comments from the floor included concerns about truck noise from potential operations outside of normal daytime business hours.

Ms. Jankura thanked them for their attendance and presentation and said she encouraged by the potential business development and revenue, as well as their work in trying to buffer surrounding residents.

**Resolution #10-2019 Organizational Resolution for 2020**

Ms. Jankura introduced the discussion for the Organizational Resolution and highlighted proposed changes for 2020, which included salary rates for staff and hours and compensation for the seasonal snow plow employee and changes in the fee schedule.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve a 1.5% increase for township employees.

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

Trustees discussed township contributions for community events such as Community Day, Arbor Day Tree Giveaway, and the Snow Bird Festival.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to appoint Mr. Chris Sivak as an alternate member of the Zoning Commission with a term expiring December 31, 2020.

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

**MOTION by:** Ms. Jankura and seconded by Mr. Shupe to appoint Mr. Dwayne Gentner to the Zoning Commission with a term beginning January 1, 2020 and expiring December 31, 2024.

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to reappoint Ms. Natalie Grub to the Board of Zoning Appeals with a term expiring December 31, 2024, and reappoint Ms. Christi Gable as an alternate member of the Board of Zoning Appeals with a term expiring December 31, 2020.

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea), Shupe (yea)

Ms. Jankura thanked all of the zoning board members for their hard work and dedication.
MOTION by: Ms. Jankura and seconded by Mr. Luther to approve Resolution 10-2019 the
Organization Resolution for 2020 as amended during discussion.

FURTHER DISCUSSION:

MOTION PASSED: Luther (yea), Jankura (yea), Shupe (yea)

Citizens Forum:

Mr. Prusak brought to the trustees’ attention a potential hazard in the Boston Mills Road right-of-way.

Agenda Requests and Items for Follow-Up:

Ms. Remec said that the Ohio Township Association conference will conflict with the February 2020 regularly scheduled meeting. Trustees concurred to reschedule the meeting for Tuesday, February 4, 2020.

Ms. Remec announced that Trustee Jeff Shupe was elected Vice Chairperson to the Township Association of Summit County.

Township Corner Article:

Mr. Shupe will write the article for January.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:50 p.m.

FURTHER DISCUSSION: NONE

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)