



3038 Boston Mills Road, Brecksville, Ohio 44141

## **RICHFIELD TOWNSHIP BOARD OF TRUSTEES**

### **Regular Meeting December 7, 2017**

The Board of Trustees met for their Regular Meeting with Executive Session, which was called to order at 5:45 p.m. on December 7, 2017.

**Roll Call:**

Janet Jankura, Trustee Chairperson  
Robert Luther, Trustee

Jeff Shupe, Trustee Vice Chairperson, was unable to attend the meeting.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the discussion of certain personnel matters to consider the appointment, employment or compensation of a public employee or official per ORC 121.22(g) at 5:46 p.m.

**FURTHER DISCUSSION: None**

**MOTION PASSED: Luther (yea), Jankura (yea)**

Ms. Remec and Ms. Page briefly joined trustees for the executive session.

Trustees exited executive session at 6:39 p.m.

Trustees reconvened at 6:40 p.m. for the regular meeting.

**Also in Attendance:**

Keith Morgan, Chief, Village of Richfield Police Department  
Laurie Pinney, Fiscal Officer  
Mindy Remec, Township Administrator  
Amy Page, Zoning Inspector  
6 additional residents/attendees

**Approval of Minutes:**

**November 2, 2017 Regular Meeting**

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther, who had no corrections or changes.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve the November 2, 2017 Meeting Minutes as presented.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED: Luther (yea), Jankura (yea)**

**Department Head Reports:**

**Police:**

Chief Morgan provided a written report. He provided numbers on October and November calls and informed trustees on trainings, equipment and personnel matters.

**Fire:**

Although unable to attend, Chief McLean provided a written report and Chief Morgan provided the fire report in Chief McLean's absence giving the numbers for November calls for service. Chief McLean has been working with neighboring communities on the effort to keep Everett Road open.

Ms. Jankura asked Mr. Luther if he concurred with the effort to keep Everett Road open. Mr. Luther stated he did and had a letter drafted to send to Summit County in support of keeping the road open.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to send a letter on behalf of the Richfield Township Board of Trustees in support of keeping Everett Road open.

**FURTHER DISCUSSION:**

**MOTION PASSED: Luther (yea), Jankura (yea)**

**Zoning:**

Ms. Page reported that two zoning certificates were issued in the past month. The next Zoning Commission meeting is December 14, which will include a public hearing on the proposed amendment to the LI-O district. The Board of Zoning Appeals (BZA) meeting is December 18 and the Summit County Planning Commission will meet on December 21 and the LI-O will be on their agenda.

**Fiscal:**

Ms. Pinney had no report but would answer any questions trustees may have on resolutions on the agenda.

**Parks and Recreation:**

Mr. Luther said he was meeting with Chris Eastwood, the seasonal park administrator at Rising Valley Park, to review equipment and close things down for the winter.

**Roads:**

Mr. Luther reported that equipment and staff is ready for snow plowing. Mr. Luther commented that the parking lot pavement turned out well.

**Administration:**

Ms. Remec requested a motion to approve the contract renewal with Simple Recycling.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther approve the agreement renewal with Simple Recycling through June 20, 2020 at no cost to the township.

**FURTHER DISCUSSION:** None

**MOTION PASSED: Luther (yea), Jankura (yea)**

**Old Business: None**

**New Business:**

Ms. Jankura introduced the discussion of Resolution 13-2017, for the fire protection services agreement with Richfield Village from 2018-2020. She said that Trustee Jeff Shupe had been working on the negotiation of the agreement renewal. She stated the proposed agreement would increase township costs 4.1% per year over the next three years. The cost in 2018 would be \$500,007, in 2019 it would be \$520,507, and for 2020 it would be \$541,848. She asked Mr. Luther if he had any comment and he did not.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther approve Resolution 13-2017 for 2018-2020 Fire Protection Service Agreement Between the Village of Richfield and the Township of Richfield.

**FURTHER DISCUSSION:** None

**MOTION PASSED: Luther (yea), Jankura (yea)**

Ms. Jankura introduced Resolution 14-2017, for the 2018-2020 police services agreement with Richfield Village. She stated the proposed agreement would increase at the rate of 4% per year over the next three years. The cost in 2018 would be \$650,864, in 2019 it would be \$676,899, and for 2020 it would be \$703,975. She asked Mr. Luther if he had any comment and he did not.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther approve Resolution 14-2017 for 2018-2020 Police Services Agreement Between the Village of Richfield and the Township of Richfield.

**FURTHER DISCUSSION:** None

**MOTION PASSED: Luther (yea), Jankura (yea)**

Ms. Jankura thanked everyone who worked on the agreement and said she looks forward to continuing to work with the fire and police departments.

Chief Morgan thanked trustees and said he looks forward to working with the township.

Ms. Jankura introduced Resolution 15-2017, a Fire Levy Resolution of Necessity and Resolution 16-2017, a Waste Hauling Resolution of Necessity. She asked Ms. Remec for information on the two resolutions.

Ms. Remec said that the fire levy is up for renewal and needs to be placed on the ballot to provide uninterrupted funding for the fire agreement with the village. There have been changes that require the EMS reimbursements to be deposited in the fire levy fund instead of the general fund. This change means that the fire levy fund has become overfunded. It has been determined that the fire levy could be placed on the ballot as a renewal with a decrease of 1.1 mills.

Ms. Pinney stated that at the end of this proposed renewal with decrease the fire levy would need to be renewed again in three years and may have to then return back to the higher rate.

Ms. Jankura asked if we have ever done a reduction in a fire levy and what the potential savings may be to residents.

Ms. Pinney said that nothing this substantial has been done before and the savings would be approximately \$30 per \$100,000 of home valuation.

Ms. Jankura said that the fire levy fund is being evaluated at the same time as the needs for the general fund, specifically the cost for waste hauling. Waste hauling has continued to increase at a rate that the general fund can no longer sustain. She asked Ms. Remec for information on the proposed resolution for waste hauling

Ms. Remec said that in order to sustain waste hauling services to be paid by the township a levy of 1.1 mills is being proposed that would be earmarked specifically for this service and would be for a five-year period before renewal would be needed. This five-year levy would fund waste hauling for the recently renewed three-year contract with Rumpke as well as the two optional years for extension.

Ms. Jankura asked what the impact to residents would be.

Ms. Pinney stated that it would cost residents approximately \$38 per \$100,000 of home valuation.

Ms. Jankura asked if any other communities have a levy for waste hauling.

Ms. Remec said that she was unaware of any other community that pays for waste hauling services for their residents.

Ms. Jankura said that the impact on residents would be minimal with the two proposed levies. The overall philosophy is the township would like to continue to pay for waste hauling as a valuable service for the residents but that the township will need to have some cost sharing.

Mr. Luther said trash service is something that the township starting providing and just like everything, the cost has gone up.

Ms. Jankura asked if the proposed waste hauling levy would need to be renewed in five years.

Ms. Pinney said that unless township circumstances changed, such as increased revenue to the general fund due to development in the JEDD district, trustees would have to evaluate for renewal in five years.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve Resolution 15-2017 Fire Levy Resolution of Necessity.

**FURTHER DISCUSSION:**

**MOTION PASSED: Luther (yea), Jankura (yea)**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve Resolution 16-2017 Waste Hauling Resolution of Necessity.

**FURTHER DISCUSSION:**

**MOTION PASSED: Luther (yea), Jankura (yea)**

Ms. Jankura introduced the proposed Resolution 17-2017, the 2018 Organizational Resolution for discussion. She stated this resolution spells out how the township conducts business, such as when meetings are held, how the township is staffed and compensated. It also includes board member appointments for zoning boards and the Richfield Joint Recreation District. Ms. Jankura read through the changes for 2018. These changes include the police, fire and waste hauling contracts.

Ms. Jankura requested comments from Trustees Luther, who had none.

Ms. Jankura said that candidates for boards had just been interviewed and thanked all of the candidates for offering to serve.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve appointment of Mr. Robert Kapitan to the Board of Zoning Appeals to the vacated term expiring December 31, 2021.

**FURTHER DISCUSSION: NONE**

**MOTION PASSED UNANIMOUSLY: Luther (yea), Jankura (yea)**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve appointment of Mr. Geoffrey Graham to the Board of Zoning Appeals to the term beginning January 1, 2018 and expiring December 31, 2022.

**FURTHER DISCUSSION:** NONE

**MOTION PASSED UNANIMOUSLY:** Luther (yea), Jankura (yea)

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve appointment of Ms. Sandy Apidone to the Richfield Joint Recreation District Board with a term beginning January 1, 2018 and expiring December 31, 2020.

**FURTHER DISCUSSION:** NONE

**MOTION PASSED UNANIMOUSLY:** Luther (yea), Jankura (yea)

Ms. Jankura asked if there were any other changes to be discussed in the 2018 Organizational Resolution.

Ms. Remec said that trustees may want to discuss the trustees separate areas of responsibilities. The resolution also includes a 2% cost of living increase for township staff.

Trustees concurred with keeping this the trustee responsibilities the same as 2017.

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to approve Resolution 17-2017 the 2018 Organizational Resolution

**FURTHER DISCUSSION:**

**MOTION PASSED:** Luther (yea), Jankura (yea)

**Announcements:** None

**Citizens Forum:** None

**Agenda Requests and Items for Follow-Up:** None

**Township Corner Article:** Ms. Jankura will write the article for December.

**Adjournment:**

**MOTION by:** Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:18 p.m.

**FURTHER DISCUSSION:** NONE

**MOTION PASSED:** Luther (yea), Jankura (yea)