

# ROAD OPENING PERMIT

Richfield Township 3038 Boston Mills Road  
Brecksville, Ohio 44141 Phone: 330-659-4700

This permit shall be obtained for all driveway installations, new or replacement, curb cuts, and any excavation within a dedicated Richfield Township roadway or road right-of-way - Ohio Revised Code 5571.16

**PERMIT IS HEREBY GRANTED TO:**

Property Owner Name \_\_\_\_\_

Property Address \_\_\_\_\_

Contractor Performing Work \_\_\_\_\_

Contractor Mailing Address \_\_\_\_\_

Contractor Phone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

Accepted by: \_\_\_\_\_

*Permittee* *Date*

Permittee acknowledges that the approval of this permit grants permittee no more right to the use of private property in the right-of-way than held by the Township of Richfield.

**For Township Use Only**

To work in the right-of-way of \_\_\_\_\_ Road R/W Width \_\_\_\_\_  
Township of Richfield, County of Summit

**For the purpose of:**

**Road Bond**  
10% of contract amount (as deemed necessary by the Service Dept. Foreman)  
\$100 minimum (Refundable)

**Refund Deposit To:**  Property Owner  Contractor

**Excavation in Road Right-of-Way Fee**  
Permit Cost: \$50 (Non-refundable)

**Driveway Installation Fee -- Concrete, Asphalt, or Aggregate**  
Permit Cost: \$25 (Non-refundable)

PERMIT ISSUE DATE \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Township Official* *Date*

APPROVED DENIED

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

### PROVISIONS

**PROVISIONS** – NOTE: Richfield Township may revoke this permit at any time for non-performance or non-compliance with any of the provisions herein. An inspector may be assigned full-time to the job by Richfield Township at the expense of the permittee to protect the interests of the Township.

- 1.** Excavation made in the pavement area of the roadway shall be backfilled with controlled density fill then topped with asphalt base and surface course, per Summit County Engineer replacement standard. Excavations made within eight (8) feet of the pavement edge, shall be backfilled with granular material, approved by Richfield Township in six (6) inch layers, loose measurement. Each layer shall be tamped or rolled. In all cases, backfill material extending more than six (6) inches above the level of the sides of the trench must be removed from the job site. Any pavement cut, damaged, or undermined by excavation, shall be removed and replaced to the satisfaction of Richfield Township. Temporary pavement replacements shall be maintained by the permittee in good condition. Permanent replacement must be completed as soon as practicable.
- 2.** Excavations made within the limits of the highway (other than described above) shall be restored equal to or better than the existed prior to excavation as soon as practicable.
- 3.** Permittee shall notify Richfield Township (330-659-4700) at least twenty-four (24) hours prior to starting work.
- 4.** A copy of this permit and plan of work must be on the job and available to Richfield Township inspectors or work may be stopped.
- 5.** The permittee agrees to provide barricades, lights, warning signs, uniformed officers, or flagmen, as necessary, to protect the traveling public, and agrees to hold Richfield Township free from all damages and liabilities arising from the work done under this permit and to comply with Ohio Department of Transportation construction zone policy.
- 6.** No “off-the-road” equipment with steel tires, treads, or cleats will be permitted on the pavement without proper planking.
- 7.** The top of the pipeline crossing the highway must be a minimum of fifteen (15) inches below grade of existing gutter and four feet six inches (4’ 6”) below pavement crown grade, whichever is greater.
- 8.** The contractor shall comply with the current standards and specifications of the Summit County Engineer.
- 9.** The contractor shall notify the Ohio Utilities Protection Service (1-800-362-2764) seventy-two (72) hours prior to start of the construction.
- 10.** The contractor shall comply with all State and Federal Safety Regulations for the construction site and agrees to hold Richfield Township free from all damages and liabilities arising from non-compliance with the safety regulations.
- 11.** The contractor shall notify the local police, fire department, schools, and any other affected agency forty-eight (48) hours prior to the start of construction.
- 12.** The fee (as indicated on the Permit) is non-refundable when once the Road Opening Permit is granted.