



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Rescheduled Regular Meeting February 15, 2022

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Janet Jankura
Robert Luther
Don Laubacher

Also in Attendance:

Paul Fister, Asst. Chief, Village of Richfield Police Department
Mike Lester, Asst. Chief, Richfield Fire Department
Larry Fulton, Summit County Chief Deputy Engineer
Laurie Pinney, Fiscal Officer
Mindy Lott, Township Administrator
Patricia Ryan, Zoning Inspector
6 additional residents/attendees

Approval of Minutes:

January 6, 2022 Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Laubacher, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the January 5, 2022, Minutes as presented.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther (yea)

Department Head Reports:

Police:

Assistant Chief Fister provided a written report on behalf of Chief Swanson. He informed trustees on awards received by the department for and personnel changes.

Fire:

Assistant Chief Lester submitted a written report on behalf of Chief Seifert and updated trustees on personnel changes and trainings, applications for grants, updates to department facilities, and calls for service

Zoning:

Ms. Ryan provided a written report for trustees and updated them on permits issued in January and zoning board meetings.

Fiscal:

Ms. Pinney provided updates from the Summit County Budget Commission and progress on the annual report and upcoming audit to trustees. She requested approval of the inside millage property tax distribution for the Joint Economic Development District (JEDD).

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve payment of \$3,277.37 to the Village of Richfield from the general fund for the Joint Economic Development District property tax share.

MOTION PASSED: Laubacher (yea), Luther (yea), Jankura, (yea),

Parks and Recreation:

Mr. Laubacher reported that The Richfield Joint Recreation District is starting their strategic planning, which is being led by the Cleveland Metroparks chief planner with the donation coordinated by Township Trustees.

Roads:

Mr. Luther reported the service department personnel have kept up with the recent heavy snow. He introduced discussion on a mailbox replacement policy. Mr. Luther said there is an issue with mailbox posts being rotten and falling over when the snow hits them. Ms. Jankura was in favor of a policy for consistency and wanted the payment in-lieu of replacement to be \$100. Mr. Laubacher wanted the policy to be clear that it only covers township roads. Ms. Remec said that this policy formalizes what the township already does, and the policy spells out residents' responsibilities and township responsibilities.

MOTION by: Ms. Jankura and seconded by Mr. Luther to adopt a Mailbox Replacement Policy patterned from the Village of Richfield Policy with in-lieu of payment amended to \$100 to be in effect on December 1, 2022.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Administration:

Ms. Lott informed trustees that the Road and Bridge Levy ballot language was approved for the May election. Ms. Lott requested a motion for a purchase order for Dynamerican.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve a new purchase order to Dynamerican in the amount of \$2,500 for vacuum and cleanout of the oil water separator from the 03 Gasoline Tax Fund as a then and now certificate.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Ms. Lott reported the annual mileage certification was received. It changed a small amount from 2021 from 15.705 miles to 15.708 miles due to the Columbia Road extension. Allegra Way will be added next year. The mileage certification is used for the State Motor Vehicle Fuel Taxes that are returned to the township. Service Dept. Foreman Jerry Schall has confirmed this report is accurate and it just requires trustee acceptance and approval.

MOTION by: Ms. Jankura and seconded by Mr. Luther to accept and approve the 2021 annual highway system mileage certification of 15.708 township road miles as presented.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther, (yea)

Ms. Lott attended a Zoom meeting with Summit County officials on the proposed Surface Water Management District. The county is proposing this district to satisfy Ohio EPA's mandates for the MS4 Permit. The EPA is requiring the county to manage MS4 requirements for all unincorporated areas. Ms. Lott asked for trustee availability to meet with county officials to provide feedback on the proposal. Trustees concurred to meet in a work session on March 3, 2022.

Old Business: None
New Business: None

Citizens Forum:

Mr. Jim Vocaire, 5144 Hecker Dr., requested street signs to prevent trucks from seeking an entrance to Best Buy from Stubbins Road or Hecker Drive. Ms. Ryan said that Best Buy has been contacted to try to correct the issue.

Announcements:

Ms. Jankura announced that the JEDD Board met and reported on projected increases in income tax revenue. She announced there is an opening on the JEDD Board and candidates are being sought.

Agenda Requests:

Mr. Laubacher requested discussion of American Rescue Plan Act funds be held at the upcoming work session.

Township Corner Article: Ms. Jankura is scheduled to write the article for April.

MOTION by: Ms. Jankura and seconded by Mr. Luther to Enter Executive Session for the Discussion of Certain Personnel Matters to consider the appointment, employment, or compensation of a public employee or official per ORC 121.22(g)(1) at 7:18 p.m.

MOTION PASSED: Luther (yea), Laubacher (yea), Jankura, (yea)

Ms. Lott and Ms. Ryan joined trustees in executive session at 8:03 p.m. Trustees exited Executive Session at 8:05 p.m.

MOTION by: Ms. Jankura and seconded by Mr. Luther to appoint Stephen Donaldson to the Zoning Commission as an alternate with a term expiring December 31, 2022.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther, (yea)

Adjournment:

MOTION by: Mr. Jankura and seconded by Mr. Luther to adjourn the meeting at 8:15 p.m.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Trustee

Secretary