



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

March 3, 2022

Work Session

The Board of Trustees met for a Work Session and Regular Meeting. The meeting was called to order at 5:30 p.m. This meeting was held remotely via Microsoft Teams software.

Roll Call:

Janet Jankura
Robert Luther
Don Laubacher

Also in Attendance:

Brian Nelson, Chief of Staff of Executive Ilene Shapiro's Office
Mike Vinay, Summit County Sewer District
Alan Brubaker, Summit County Engineer
Heidi Swindell, Director of Administration for Summit County Engineer
Marvin Evans, Summit County Assistant Prosecuting Attorney
Larry Fulton, Summit County Chief Deputy Engineer
Mindy Lott, Township Administrator
Patricia Ryan, Zoning Inspector
Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Chief, Richfield Fire Department
14 additional residents/attendees

Summit County Surface Water Management Plan

Ms. Jankura thanked Summit County officials for attending and turned the presentation over to them. Mr. Brian Nelson spoke about EPA mandates necessitating the development of the Summit County Surface Water Management Plan. The county is now required to map, monitor and enforce compliance for illicit discharges. Stormwater management has been an issue for many years. The formation of the plan will necessitate the need for funding. The county intends to use American Rescue Act Plan money to fund initial planning and projects. Fees for residents would not go into effect until 2025 and will be placed on the tax duplicate. County officials would like to compile responses to this initial plan, revise projects as needed, and develop future funding model.

Ms. Jankura asked about fees for residents. Mr. Nelson said that acreage and valuation of properties will be part of the formula. The amount of projects needed in each community will also be taken into consideration when developing the fee structure.

Mr. Brubaker said that the EPA passed a law that requiring local communities to handle stormwater through the MS4 Permit for all unincorporated areas. Each community will still be required to do their good housekeeping and to report these activities to the county. Under the MS4 the county believes they can do much to help control erosion, prevent flooding and ultimately improve water quality.

Mr. Laubacher asked questions about the phase one ARPA funded projects. Mr. Laubacher mentioned Stubbins Road area for a potential project and Ms. Jankura suggested the erosion and flooding in the Glencairn Woods development.

American Rescue Act Plan Funds Discussion

Mr. Laubacher asked for a discussion to broadly talk about how the American Rescue Plan Act (ARPA) funds could be used. He spoke about potential increase in the waste hauling contract and suggested setting aside two thirds of the money to use towards that contract and use remaining funds towards other projects. Mr. Luther expressed concerns for costs increasing and agreed with holding some of the funds

back. Ms. Jankura also expressed concern for cost increases and asked about additional ideas for uses of the money. Mr. Luther said that Service Department Foreman Jerry Schall had suggested a generator for the building. Ms. Jankura asked about technology. Ms. Remec suggested redesigning the township website and also working on the township logo. Mr. Laubacher said that he would like to seriously consider the request from the Richfield Joint Recreation District (RJRD) for funds because of their loss of revenue due to the pandemic. He also mentioned making an arrangement for the chipper. Mr. Laubacher asked that these potential items be priced and to continue the discussion.

MOTION by: Ms. Jankura and seconded by Mr. Luther take a recess and reconvene at 6:30 p.m. for the Regular Meeting

MOTION PASSED: Luther (yea), Laubacher (yea), Jankura (yea)

Regular Meeting

The meeting was called back to order at 6:30 p.m.

Approval of Minutes:

February 15, 2022 Rescheduled Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Laubacher, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the February 15, 2022, Minutes as presented.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther (yea)

Department Head Reports:

Police:

Chief Swanson provided a written report. He informed trustees on a new wellness program for officers, grant funds received for mandated trainings, and equipment updates to the jail.

Fire:

Chief Seifert submitted a written report and updated trustees on calls for service, which have continued to increase from previous years. He informed trustees on personnel changes and remodeling projects to the department facilities.

Zoning:

Ms. Ryan provided a written report for trustees and updated them on permits issued in February and zoning board meetings.

Fiscal:

Ms. Pinney was unable to attend the meeting. Ms. Remec requested a motion on her behalf to execute the contract for the upcoming audit.

MOTION by: Ms. Jankura and seconded by Mr. Luther to authorize the Fiscal Officer to execute the contract with Charles E. Harris & Associates for preparation of an Agreed Upon Procedures Audit not to exceed 50 hours at \$64 per hour, for a total of \$3,200, replacing the contract with Charles E. Harris for Financial Audit, which had been projected at 140 hours at \$64 per hour.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher, (yea)

Ms. Jankura proposed a motion for the Health Reimbursement Account.

MOTION by: Ms. Jankura and seconded by Mr. Luther to authorize the fiscal officer to transfer \$15,000 from the general fund and \$5,000 from the roads fund for a total of \$20,000 to augment the Health Reimbursement Account from purchase order # 20022.

MOTION PASSED: Laubacher (yea), Jankura (yea), Luther, (yea)

Parks:

Mr. Laubacher reported that RJRD Park Director David Green had resigned. He also reported that Western Reserve Land Conservancy had approached RJRD with an opportunity to acquire approximately 41 acres on the south side of Wheatly Road called the Duffy property.

Roads:

Mr. Luther said that the GIS issue directing traffic to Best Buy had been corrected so there is no longer a need for road signs to redirect vehicles.

Administration:

Ms. Lott requested a motion to pay the invoice for road salt.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve a payment not to exceed \$22,012.35 to Cargill from Purchase Order # 20010.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Ms. Lott informed trustees the Ohio Office of Budget and Management completed the initial payments of the ARPA funds to all eligible communities. The U.S. Treasury requires the state to now redistribute the unclaimed, remaining funds to those eligible in accordance with its guidelines. Within the next couple weeks the township should receive an additional \$523.57.

Ms. Lott attended the ReWorks Community Recycling Access Grant meeting. The township is eligible for \$2,505 which can be applied towards our Rumpke contract recycling costs. She requested a motion to apply for the grant on behalf of the township.

MOTION by: Ms. Jankura and seconded by Mr. Luther to authorize administrator Mindy Lott to apply for the ReWorks Community Recycling Access Grant on behalf of Richfield Township Board of Trustees.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther, (yea)

Old Business: None

New Business: None

Announcements:

Ms. Jankura announced that the JEDD Board will meet on Monday, March 7.

Agenda Requests:

Mr. Laubacher requested pricing items for continued discussion of American Rescue Plan Act funds.

Ms. Jankura requested an executive session to interview zoning board candidates

Township Corner Article: Mr. Laubacher is scheduled to write the article for May.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 6:59 p.m.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther (yea)

Trustee

Secretary