



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

September 1, 2022

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Janet Jankura
Robert Luther
Don Laubacher

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Chief, Richfield Fire Department
Mindy Lott, Township Administrator
Patricia Ryan, Zoning Inspector
4 additional residents/attendees

Approval of Minutes:

August 2, 2022 Regular Meeting

Dispensing with the reading of the minutes, Ms. Jankura requested comments from Trustees Luther and Laubacher, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the August 2, 2022, Minutes as presented.

MOTION PASSED: Luther (yea), Laubacher (yea), Jankura (yea)

Department Head Reports:

Police:

Chief Swanson provided a written report for trustees and updated them on calls for service, the reinstatement of a Juvenile Diversion Program, and wage negotiations.

Fire:

Chief Seifert reported on personnel additions and interviews, equipment purchases and delays in delivery, hydrant flushing, and calls for service.

Zoning:

Ms. Ryan provided a written report for trustees and updated them on permits issued in August, proposed amendments from the zoning commission, and upcoming meetings. Ms. Ryan requested a trustee motion to refund a zoning fee for a house that was never built due to previously unknown riparian issues on the property.

MOTION by: Ms. Jankura and seconded by Mr. Luther to refund the \$1,000 zoning certificate fee to Old World Classics LLC for the proposed new residence at 4851 Everett Road.

MOTION PASSED: Jankura (yea), Laubacher (yea), Luther (yea)

Fiscal: No Report

Parks:

Mr. Laubacher announced that the Richfield Joint Recreation District (RJRD) will hold a community forum event as part of the strategic planning process on September 13, 2022.

Roads:

Mr. Luther said the service department is completing ditching and roadside mowing.

Administration:

Ms. Lott reported that the action taken by trustees to prevent parking on Columbia Road is enforceable starting September 7, 2022. She announced Akron Zoo Appreciation Days is the month of September. Ms. Lott requested a motion to increase the purchase order for the 2022 township road program due to bids coming back higher than estimated.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve an additional \$6,000 from the Motor Vehicle License Tax, Gasoline Tax, Road and Bridge Fund, and Permissive Motor Vehicle License Tax for the 2022 Richfield Township Road Program.

DISCUSSION: Mr. Laubacher asked who made the estimate. Ms. Lott said that the Summit County Engineer's Department provides the estimate at the trustees' request.

MOTION PASSED: Luther (yea), Laubacher (yea), Jankura (yea)

Ms. Jankura spoke about the roads in the Glencairn Forest development and recent inquiries about resurfacing. Ms. Lott said there are 4.61 miles of roads within the development. Service Department Foreman Jerry Schall has planned to complete the resurfacing in the next several years due to cost.

Old Business:

Ms. Jankura introduced discussion on the Solid Waste and Recycling Contract. Ms. Lott said that the Village is on their second reading of the contract and is expected to approve bid option number one. This bid option is to keep the same service with Rumpke.

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter a three-year contract starting January 1, 2023, with possible two-year extension with Rumpke Waste and Recycling Services of Northern Ohio with a cost of \$16.75 per unit monthly in 2023 for bid option 1.

MOTION PASSED: Laubacher (yea), Luther (yea), Jankura (yea)

Ms. Jankura introduced trustee discussion on American Rescue Act Plan (ARPA) funds.

Mr. Laubacher said he would like to see this unexpected money be used for an overhaul of the township website for a more interactive experience. He said his preference is to go with the quote from Revise, who also did the Bath Township's website. Ms. Lott agreed that this would be her first choice as well.

Mr. Laubacher asked for others' thoughts on purchasing a generator for the building. He voiced concern over opening truck bay doors for plowing during a power outage. Ms. Jankura asked how often the building loses power. Ms. Lott said this happens infrequently, although there have been issues in previous years. Ms. Jankura said a generator could have public safety benefits for the community. Ms. Lott said that there are also NOPEC grant funds available to offset the cost of the generator. Mr. Luther agreed with getting an updated quote for a new generator.

Ms. Jankura liked using ARPA for these two projects and introduced additional ideas such as: a reduction in a levy, solar panels for the township building, or a road resurfacing project,

Ms. Lott said the waste hauling levy is up for renewal next year. Mr. Laubacher also agreed with looking into the waste hauling levy renewal. Mr. Luther said he would be in favor of using a portion of the funds for a road project to augment the road and bridge levy fund but was not in favor of solar panels.

Mr. Laubacher asked about using funds for scanning zoning files to have electronic access as well as having a backup. Ms. Lott said the quote was approximately \$30,000 to have records scanned and organized into a library. Ms. Lott said this would be helpful for backup purposes and having remote access to records. Ms. Jankura asked if an intern could scan the files. Ms. Lott said that some records could be scanned but the township does not have the equipment to scan large documents. Ms. Ryan said it would also be helpful to have electronic copies for public

record requests and the most logical process for scanning would be folder by folder for each property.

Ms. Jankura asked for more research on each of these proposals for future discussion.

New Business:

Ms. Jankura introduced discussion on a request for engineering service from Summit County for road resurfacing in the Glencairn Forest development in 2023. Mr. Luther said the roads are getting old and that they have had a lot of heavy traffic for construction. He said that most of the development has been built out, so it is a good time to start resurfacing. Ms. Lott said 0.96 miles have been identified for resurfacing. Mr. Laubacher asked the process. Ms. Lott said we would request good, better, and best options for trustees to choose for next year's bid.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve a Request for Engineering Assistance for estimating the cost of proposed 2023 road projects.

DISCUSSION: Mr. Laubacher said the village is using recycled asphalt on Grant Street and asked if this could be considered. Ms. Lott said she would ask Mr. Schall if this should be considered.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Announcements:

Mr. Laubacher reminded attendees that RJRD will hold a community forum event on September 13, 2022.

Citizen's Forum:

Mr. Vocaire, 5144 Hecker Dr., asked for specific dollar figures on quotes for APRA funds. Ms. Lott said the most recent generator quote was \$42,836. Mr. Vocaire asked for an update on the stormwater survey that Summit County is performing on Hecker, Stubbins and Farnham roads and he also asked for resurfacing work on Hecker and Stubbins roads. Ms. Lott said that she would ask for an update on the survey from Summit County.

Township Corner Article: Mr. Luther is scheduled to write the article for October.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mr. Luther to adjourn the meeting at 7:24 p.m.

MOTION PASSED: Luther (yea), Jankura (yea), Laubacher (yea)

Trustee

Secretary