



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Rescheduled Regular Meeting September 23, 2021

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:02 p.m.

Roll Call:

Jeff Shupe, Trustee Chairperson
Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Chief, Richfield Fire Department
Larry Fulton, Summit County Chief Deputy Engineer
Laurie Pinney, Fiscal Officer
Mindy Remec, Township Administrator
Patricia Ryan, Zoning Inspector
4 additional residents/attendees

Trustee Shupe asked for a moment of silence in remembrance of the twentieth anniversary of the September 11, 2001, terrorist attack.

MOTION by: Mr. Shupe and seconded by Mr. Luther to enter into Executive Session for the Discussion of Certain Personnel Matters to consider the appointment of a public employee or official per ORC 121.22(g)(1) at 6:05 p.m.

MOTION PASSED: Luther (yea), Shupe, (yea), Jankura (yea)

Ms. Ryan, Ms. Remec, and Ms. Pinney joined trustees for portions of the executive session. Trustees exited executive session at 7:06 p.m. and reconvened the meeting and took the following action.

MOTION by: Mr. Shupe and seconded by Mr. Luther to appoint Chris Kichurchak to the Zoning Commission to the alternate position expiring December 31, 2021 and to also approve reappointment to the same alternate position expiring December 31, 2022.

MOTION PASSED: Jankura (yea), Shupe, (yea), Luther (yea)

MOTION by: Mr. Shupe and seconded by Ms. Jankura to increase Patricia Ryan's pay rate by \$1.00 and increase hours through the end of 2021 to average 25 hours per week on a flexible schedule effective immediately.

FURTHER DISCUSSION: Ms. Jankura thanked Ms. Ryan for her work since joining the township.

MOTION PASSED: Shupe (yea), Luther, (yea), Jankura (yea)

MOTION by: Mr. Shupe and seconded by Mr. Luther to designate Trustee Chairperson Jeff Shupe to perform duties of the Township Administrator during the Administrator's absence per ORC 505.031(B) starting September 27, 2021.

MOTION PASSED: Jankura (yea), Shupe, (yea), Luther (yea)

Approval of Minutes:

August 5, 2021 Regular Meeting
August 19, 2021 Special Meeting

Dispensing with the reading of the minutes, Mr. Shupe requested comments from Trustees Luther and Jankura, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the August 5, 2021 Minutes as presented.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve the August 19, 2021 Minutes as presented.

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

Department Head Reports:**Police:**

Chief Swanson provided a written report. He updated call for service and changes in personnel.

Fire:

Chief Seifert submitted a written report. He updated trustees on personnel changes, calls for service, and difficulties presented by long wait times at Akron area hospitals.

Zoning:

Ms. Ryan provided a written report for trustees and updated them on permits issued and zoning board meetings.

Fiscal:

Ms. Pinney provided an update on American Rescue Plan Act funds and Opioid Settlement funds. Ms. Pinney requested a motion to correct an error in the calculations made for the township's cafeteria plan in-lieu of benefit program.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve correction to the in-lieu calculation to include the Health Reimbursement Account including examination and correction of past records per legal opinion.

FURTHER DISCUSSION: Ms. Jankura asked if the correction would be retroactive, and Ms. Pinney confirmed it would be.

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

Ms. Pinney reported receiving correspondence from the Auditor of State giving authorization to negotiate the cost and extend the independent public auditor (IPA) with Charles E. Harris & Associates for the next two audit periods. This should be a savings to the township with expected increase in costs associated with re-bidding the service. She requested a motion for approval.

MOTION by: Mr. Shupe and seconded by Ms. Jankura to approve a contract extension for the 2020-2021 and 2022-2023 audit periods with incumbent independent public auditor (IPA) Charles E. Harris & Associates per the Ohio Auditor of State (AOS) authorization for a rate of \$65 per hour for the 2020-2021 period and \$67 per hour for the 2022-2023 period, not to exceed 140 hours per audit period and to authorize the Fiscal Officer to negotiate the agreement for allowable hours for each audit period.

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Ms. Pinney provided information on the purpose of Resolution 16-2021 and Resolution 17-2021 under new business. She also informed trustees that the Road and Bridge Levy will be up for renewal or replacement in 2022.

Parks and Recreation and Roads:

Mr. Luther reported that the agreement with Cleveland Metroparks to gift the Rising Valley Park property was reviewed by legal counsel and is ready for approval pending review by the National Park Service. Mr. Luther confirmed that the park driveway between Newton and Oviatt roads would remain open and maintained by Cleveland Metroparks.

Roads:

Mr. Luther reported that extensive repairs are needed to the Ford F250.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve payment to Valley Ford Truck for repairs to the Ford F250 in an amount not to exceed \$8,000 from the Gasoline Tax fund.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Administration:

Ms. Remec reported receipt of a letter from the Bath-Richfield Kiwanis to thank the township for the 2021 Community Day contribution.

Old Business: None

New Business:

Mr. Shupe requested Ms. Remec introduce the Rumpke trash contract extension amendment. Ms. Remec said this is the last year the contract can be extended. The extension should save the township a considerable amount with current trends in increased costs for waste hauling.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve the Rumpke Trash Contract Extension Addendum to the contract dated November 30, 2017, to extend service through December 31, 2022.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Mr. Shupe introduced the Request for Engineering Service and recognized Mr. Larry Fulton who spoke about work being completed in the township by the county engineer.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve a Request for Engineering Assistance for estimating the cost of proposed 2022 road projects.

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

Mr. Shupe introduced Resolution 16-2021 and made the following motion.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve Resolution 16-2021 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer.

MOTION PASSED: Shupe (yea), Luther (yea), Jankura (yea)

Mr. Shupe introduced Resolution 17-2021 and made the following motion.

MOTION by: Mr. Shupe and seconded by Ms. Jankura to approve Resolution 17-2021 A Resolution Authorizing Advances of Local Funds.

MOTION PASSED: Jankura (yea), Luther (yea), Shupe (yea)

Mr. Shupe introduced Resolution 18-2021.

MOTION by: Mr. Shupe and seconded by Mr. Luther to approve Resolution 18-2021 The Rising Valley Park Agreement of Gift by and between Richfield Township, Summit County, and the Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks).

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Announcements: None

Citizens Forum:

Mr. Jim Vocaire, 5144 Hecker Dr., requested roadside mowing on Stubbins and Hecker roads.

Agenda Requests and Items for Follow-Up:

Trustees concurred to cancel the October 7, 2021, regular meeting due to staffing issues and to reschedule the regular meeting or hold a special meeting as needed.

Mr. Luther said that trustees will need to discuss the equipment in the Rising Valley Park maintenance garage at the November meeting.

Township Corner Article: Mr. Luther will write the article for November.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mrs. Luther to adjourn the meeting at 8:04 p.m.

MOTION PASSED: Luther (yea), Shupe (yea), Jankura (yea)

Trustee

Secretary