



3038 Boston Mills Road, Brecksville, Ohio 44141

RICHFIELD TOWNSHIP BOARD OF TRUSTEES

Rescheduled Regular Meeting November 4, 2021

The Board of Trustees met for a Regular Meeting. The meeting was called to order at 6:30 p.m.

Roll Call:

Robert Luther, Trustee Vice Chairperson
Janet Jankura, Trustee

Trustee Chairperson Jeff Shupe was unable to attend the meeting.

Also in Attendance:

Mike Swanson, Chief, Village of Richfield Police Department
George Seifert, Chief, Richfield Fire Department
Laurie Pinney, Fiscal Officer
Mindy Remec, Township Administrator
Patricia Ryan, Zoning Inspector
4 additional residents/attendees

Approval of Minutes:

September 23, 2021 Rescheduled Regular Meeting

Dispensing with the reading of the minutes, Mr. Luther requested comments from Trustee Jankura, who had no corrections or changes.

MOTION by: Ms. Jankura and seconded by Mr. Luther to approve the September 23, 2021 Minutes as presented.

MOTION PASSED: Luther (yea), Jankura (yea)

Department Head Reports:

Police:

Chief Swanson provided a written report. He updated call for service, trainings, and changes in personnel, which included the retirement of Sgt. Kostandaras, Ptl. Lorek, Ptl. Gilbert, and Ptl. Riviotta.

Fire:

Chief Seifert submitted a written report. He updated trustees on personnel changes, including the recent swearing in of Lt. Lester as the new assistant Fire Chief. Chief Seifert provided calls for service, equipment purchases, and reminded residents to change batteries in smoke detectors.

Zoning:

Ms. Ryan provided a written report for trustees and updated them on permits issued and zoning board meetings. She requested a fee be waived for a Board of Zoning Appeals (BZA) variance application.

MOTION by: Mr. Luther and seconded by Ms. Jankura to waive the BZA application fee of Mr. Randy Hooke

MOTION PASSED: Luther (yea), Jankura (yea)

Fiscal:

Ms. Pinney reported receiving an updated Certificate of Estimated Resources showing an increase of \$25,900.20 from increases in property taxes in 2021. She reported that the audit extension agreement was executed.

Parks and Recreation and Roads:

Mr. Luther reported that the agreement with Cleveland Metroparks is moving forward. Ms. Remec included that the township is waiting on federal approval for the property transfer. She reported that there is a list of items that need to be scrapped in the park maintenance garage. Trustees concurred to wait until spring 2022 to approve advertisement of the Steiner mower for sale.

Roads:

Mr. Luther reported that additional repairs are needed to the Ford F250.

MOTION by: Ms. Jankura and seconded by Mr. Luther to close Purchase Order 10066 and approve payment to Valley Ford Truck for repairs to the Ford F250 in an amount not to exceed \$12,000 from the Gasoline Tax fund.

MOTION PASSED: Luther (yea), Jankura (yea)

Mr. Luther asked Ms. Remec to introduce the resolution to request engineering service. Ms. Remec reported the Village of Richfield recently informed the township that they may not move forward with relocating the main sewer line in Glencairn. Some stream work in the area may still be necessary and the village will keep the township informed. She recommended continuing with the request for engineering service from the Summit County Engineer to oversee any work done related to the project.

MOTION by: Mr. Luther and seconded by Ms. Jankura to approve a Request for Service Request for the county to supply an inspector for township roads for the proposed sanitary force main realignment in Glencairn.

DISCUSSION: Ms. Jankura asked for clarification of the work and impact on the Woods development.

MOTION PASSED: Luther (yea), Jankura (yea)

Administration:

Ms. Remec informed trustees that the Ohio Township Association would be holding the annual conference in person in January 2022. She requested a motion authorizing the fiscal officer to transfer funds for the Health Reimbursement Account.

MOTION by: Mr. Luther and seconded by Ms. Jankura to authorize the fiscal officer to transfer \$5,000 from the general fund to augment the HRA account from purchase order 10022.

MOTION PASSED: Luther (yea), Jankura (yea)

Old Business: None

New Business:

The request for engineering service from the agenda was covered under the Roads Departmental Report.

Announcements: None

Citizens Forum: None

Agenda Requests and Items for Follow-Up:

Township Corner Article: Mr. Shupe is scheduled to write the article for November.

MOTION by: Ms. Jankura and seconded by Mr. Luther to enter into Executive Session for the Discussion of Certain Personnel Matters to consider the employment, or compensation of a public employee or official per ORC 121.22(g)(1) at 7:08 p.m.

MOTION PASSED: Luther (yea), Jankura (yea)

Ms. Remec and Ms. Pinney joined trustees for a portion of the executive session. Trustees exited executive session at 7:55 p.m. and reconvened the meeting.

Adjournment:

MOTION by: Ms. Jankura and seconded by Mrs. Luther to adjourn the meeting at 7:56 p.m.

MOTION PASSED: Luther (yea), Jankura (yea)

Trustee

Secretary